

THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 761, held on

Tuesday, November 18, 2025

at 5:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

Members present: Roland Cormier, chairperson
Susan Cormier, vice-chairperson
Janice Cormier, treasurer
Louis Leger, secretary

Also present: Joey Frenette, general manager
Stephanie Bernard, director of finance

And: Chris Gallant, Englobe Corp.
Shawn Burke (via Teams), Englobe Corp.

MINUTES

1. CALL TO ORDER

Roland Cormier called the meeting to order at 5:00 p.m. He wishes a warm welcome to all who are present.

2. APPROVAL OF THE AGENDA

The chairperson suggested that we discuss item 8.1 a) Infiltration first.

25-53 Moved by: Louis Leger
Seconded by: Susan Cormier

That the agenda, dated November 18, 2025, be approved with the suggested modification.

Motion Carried

8. UNFINISHED BUSINESS

1. Infiltration and capacity study

a) Infiltration

Update

Shawn Burke, Englobe Corp., presented the I&I report and answered questions from the members.

25-54 Moved by: Susan Cormier
Seconded by: Louis Leger

That the I&I report – 2024/2025 Phases, as presented by Englobe Corp., be adopted.

Motion Carried

3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 760, held on Tuesday, October 21, 2025.

25-55 Moved by: Louis Leger
Seconded by: Janice Cormier

That the minutes of the monthly meeting, meeting No. 760, held on Tuesday, October 21, 2025, be approved as submitted.

Motion Carried

4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries, nor petitions for this meeting.

5. REPORTS

1. Administrative

The director of finance presented the administrative report and answered questions from the members.

25-56 Moved by: Susan Cormier
Seconded by: Louis Leger

That the administrative report, dated November 18, 2025, is approved as submitted.

Motion Carried

2. Operations

The general manager presented the operations report and answered questions from the members.

25-57 Moved by: Louis Leger
Seconded by: Janice Cormier

That the operations report, dated November 18, 2025, is approved as submitted.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Board members' comments

There are no comments.

6. CORRESPONDENCE

1. There is no correspondence for this meeting.

7. NEW BUSINESS

1. Christmas activity

The general manager suggested that the GSSC do the same as last year and provide a gift card instead of a group supper at a restaurant. The members agreed.

2. Appointment of auditors

25-58 Moved by: Susan Cormier
Seconded by: Louis Leger

That the accounting firm Deloitte be appointed as auditors for the financial year 2025.

Motion Carried

8. UNFINISHED BUSINESS

1. Infiltration and capacity study

a) Infiltration

Update

The I&I report was presented by Shawn Burke, Englobe Corp., earlier in the meeting.

b) Capacity

Update

There is no update for this meeting.

2. Cap-Brulé WWTP upgrades.

a) Phase 1 - Headworks Building

Update

The general manager mentioned that a weekly update from the engineers was forwarded to the board members. During the next few weeks, most of the work will take place inside the wet wells. The structure is scheduled to start early January.

b) Phase 2a) - Major Equipment

Update

Chris Gallant, Englobe Corp., mentioned that some equipment is already on-site and the rest of the equipment will be delivered by the end of January.

c) Phase 2b) - Lagoons, Outfall

Update

Chris Gallant, Englobe Corp., mentioned that they expect the draft letter to RDC is expected to be ready with a couple of weeks. The letter will be sent to the general manager for review once ready.

d) Phase 3 – MBBR & filters

Update

There is no update for this meeting.

3. Sanitary sewer service repairs, Monique Street

Update

There is no update for this meeting.

4. Shore-line Trail

Update

There is no update for this meeting.

5. New Trunk Sewer

Update

Chris Gallant, Englobe Corp., mentioned that the Town of Shediac is negotiating with the affected landowner and that a small change in design (manhole location) is being addressed to the landowner's request.

6. Lift Station No. 12 refurbishment (Pussyfoot Lane)

Update

Chris Gallant, Englobe Corp., mentioned that the relining of the forcemain required more work than expected. He recommends that we accept the revised invoice submitted by Eastern Trenchless.

25-59 Moved by: Janice Cormier
Seconded by: Susan Cormier

That, as per Englobe Corp.'s recommendation in their correspondence dated November 14, 2025, the GSSC accepts the revised invoice provided by Eastern Trenchless of Island View, NB, dated September 30, 2025, for the relining of the lift station No. 12 forcemain at the cost of \$180,404.53, including HST. There is also a 10% holdback in the amount of \$17,257.50, plus HST to be paid later. The amounts shall be paid from our Capital Reserve Fund.

Motion Carried

7. Town of Shediac – Extension Breau Bridge Street phase 2

Update

The general manager mentioned that he forwarded the weekly updates from the consulting firm EXP to the board members.

8. Town of Shediac and GSSC – Main Street refurbishment (King Street to South Cove Road)

Update

The general manager mentioned that Englobe Corp. has provided a 50% design for review. This project would allow the sanitary main to be renewed, and the sanitary flow to be redirected through South Cove Road. Initial cost estimates for the sanitary portion are approximately \$1,7 million.

9. Lift stations No. 1 (Evergreen Drive) and No. 8 (Pointe du Chêne Rd) evaluation (refurbishment)

Update

25-60 Moved by: Susan Cormier
Seconded by: Janice Cormier

That the GSSC proceeds with Englobe Corp.'s proposal for services, dated November 18, 2025, for the renewal of LS1 and LS8 at a cost of \$67,500.00 plus HST.

Motion Carried

10. 2026 budget

Update

25-61 Moved by: Janice Cormier
Seconded by: Louis Leger

That pursuant to subsection 117(4) of the Local Governance Act, the total budget for the wastewater disposal utility for the ensuing year would consist of total revenues of \$3,885,268 and total expenditures of \$3,885,268 be approved as submitted and that copies be sent to the Town of Shediac, the Town of Cap-Acadie and the Minister of Environment and Local Government of New Brunswick.

Motion Carried

11. 2026-2030 5-year plan

Update

25-62 Moved by: Susan Cormier
Seconded by: Louis Leger

That the 2026-2030 5-year plan be approved as submitted.

Motion Carried

9. NEXT MEETING

The next monthly meeting is scheduled for Tuesday, December 16, 2025, at 5:00pm.

10. ADJOURNMENT

The chairperson moved that the meeting be adjourned at 6:31 p.m.



Chairperson