

# THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 755, held on

Wednesday, May 21, 2025

at 6:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

**Members present:** Roland Cormier, chairperson  
Susan Cormier, vice-chairperson  
Janice Cormier, treasurer  
(Susan by video conference)

**Absent:** Yvonne LeBlanc, secretary

**Also present:** Joey Frenette, general manager  
Stephanie Bernard, director of finance

**And:** Chris Gallant, Englobe Corp.

## MINUTES

### 1. CALL TO ORDER

Roland Cormier called the meeting to order at 5:55 p.m. He wishes a warm welcome to all who are present.

### 2. APPROVAL OF THE AGENDA

**25-23** Moved by: Susan Cormier  
Seconded by: Janice Cormier

That the agenda, dated May 21, 2025, be approved as submitted.

Motion Carried

### 3. ELECTION AND APPOINTMENT OF OFFICERS

The members have discussed and proposed that the new executive is as follows: Roland Cormier as Chairperson, Susan Cormier as Vice-Chairperson, Janice Cormier as Treasurer, and Yvonne LeBlanc as Secretary.

**25-24** Moved by: Janice Cormier  
Seconded by: Susan Cormier

That the following appointments take effect immediately and remain in effect until the next election of Board Officers in April 2027:

Roland Cormier	Chairperson
Susan Cormier	Vice-Chairperson
Janice Cormier	Treasurer
Yvonne LeBlanc	Secretary

Motion Carried

#### **4. APPROVAL OF MINUTES**

1. Approval of the minutes of the monthly meeting, meeting No. 754, held on Tuesday, April 15, 2025.

**25-25** Moved by: Susan Cormier  
Seconded by: Janice Cormier

That the minutes of the monthly meeting, meeting No. 754, held on Tuesday, April 15, 2025, be approved as submitted.

Motion Carried

#### **5. PRESENTATIONS, ENQUIRIES AND PETITIONS**

1. There are no presentations, enquiries, nor petitions for this meeting.

#### **6. REPORTS**

1. Administrative

The director of finance presented the administrative report and answered questions from the members.

**25-26** Moved by: Janice Cormier  
Seconded by: Susan Cormier

That the administrative report, dated May 21, 2025, is approved as submitted.

Motion Carried

2. Operations

The general manager presented the operations report and answered questions from the members.

**25-27** Moved by: Janice Cormier  
Seconded by: Susan Cormier

That the operations report, dated May 21, 2025, is approved as submitted.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Board members' comments

There are no comments.

#### **7. CORRESPONDENCE**

1. Letter from Town of Shediac

The general manager presented the letter from the Town of Shediac nominating Janice Cormier to the administrative board of the GSSC.

#### **8. NEW BUSINESS**

1. There is no new business for this meeting.

## 9. UNFINISHED BUSINESS

### 1. Infiltration and capacity study

#### a) Infiltration

Update

Chris Gallant, Englobe Corp., mentioned that the flow meters were removed and that the data will be analyzed. A draft report will be submitted to the general manager by mid-June 2025 for review.

#### b) Capacity

Update

The general manager asked Chris Gallant, Englobe Corp., how much effort was required to analyze the capacity request for a development in the Riverside Drive/Webster Road area. If it's minimal, then the associated fee can be charged to our engineering budget. If updating the capacity model is required, then a proposal should be forwarded to the GSSC for the board's approval.

### 2. Cap-Brulé WWTP upgrades.

#### a) Phase 1 - Headworks Building

Update

Chris Gallant, Englobe Corp., mentioned that the plan to turn over the new garage to the GSSC in a few weeks is moving ahead. The general contractor is expected to pour the UV channel early next week. The schedule is a little bit behind, but they are making good progress.

#### b) Phase 2a) - Major Equipment

Update

There is no update.

#### c) Phase 2b) - Lagoons, Outfall

Update

The chairperson asked if it would be a good idea to have a public meeting once the new outfall is to be installed since there will be a barge in the Shediac Bay. Chris Gallant, Englobe Corp., agreed.

#### d) Phase 3 – MBBR & filters

Update

Chris Gallant, Englobe Corp., mentioned that a team at Englobe Corp. is still looking at preparing a funding request on behalf of the GSSC for phase 3 and additional funding for the outfall pipe.

### 3. Sanitary sewer service repairs, Monique Street

Update

There is no update for this meeting.

### 4. Shore-line Trail

Update

There is no update for this meeting.

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5. New Trunk Sewer

Update

Chris Gallant, Englobe Corp., mentioned that the tender package is completed, and there remains 2 or 3 landowners to sign an agreement/easement.

6. Lift Station No. 12 refurbishment

Update

Chris Gallant, Englobe Corp., received a quote from Camille Leger Ltd, the same contractor who conducted the refurbishments at 3 of our lift stations the last 3 years. The price quoted is in line with the previously tendered prices. Therefore, it is recommended that we directly engage Camille Leger Ltd. for the refurbishment of lift station No. 12.

**25-28** Moved by: Janice Cormier  
Seconded by: Susan Cormier

That, following the recommendation letter from Englobe Corp. dated May 21, 2025, Camille Leger Ltd. be awarded the contract to refurbish lift station No. 12 as per the quoted price of \$ 219,070.00 plus HST, and that this amount be paid from the capital reserve fund.

Motion Carried

7. Town of Shediac and GSSC – Calder Street refurbishment

Update

The general manager mentioned that the works will start June 4 and is expected to be completed by the 1<sup>st</sup> week of September 2025. GSSC staff will attend monthly on-site meetings.

**25-29** Moved by: Susan Cormier  
Seconded by: Janice Cormier

That following the awarded tender by the Town of Shediac for the replacement of municipal infrastructure on Calder Street, from Main Street to Shore Drive, the GSSC accepts to pay to the Town of Shediac the cost of \$371,000.00, including contingency, plus HST and engineering. The amount shall be paid from our Capital Reserve Fund.

Motion Carried

8. Town of Shediac – Extension Breau Bridge Street phase 2

Update


The general manager mentioned that construction will start June 2 and continue until early December and start again in 2026 around mid-May for approximately 14 weeks. The general manager offered to forward weekly updates from the consulting firm EXP to the board members.

**10. NEXT MEETING**

The next monthly meeting is scheduled for Tuesday, June 17, 2025, at 6:00 p.m. at the head office.

**11. ADJOURNMENT**

The chairperson moved that the meeting be adjourned at 6:38 p.m.

  
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**Chairperson**