

# THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 762, held on

Tuesday, December 16, 2025

at 5:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

<b>Members present:</b>	Roland Cormier, Susan Cormier, Janice Cormier,	chairperson vice-chairperson treasurer
<b>Absent:</b>	Louis Leger,	secretary
<b>Also present:</b>	Joey Frenette, Stephanie Bernard,	general manager director of finance
<b>And:</b>	Chris Gallant,	Englobe Corp.

## MINUTES

### 1. CALL TO ORDER

Roland Cormier called the meeting to order at 4:57 p.m. He wishes a warm welcome to all who are present.

### 2. APPROVAL OF THE AGENDA

25-63 Moved by: Susan Cormier  
Seconded by: Janice Cormier

That the agenda, dated December 16, 2025, be approved as submitted.

Motion Carried

### 3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 761, held on Tuesday, November 18, 2025.

25-64 Moved by: Janice Cormier  
Seconded by: Susan Cormier

That the minutes of the monthly meeting, meeting No. 761, held on Tuesday, November 18, 2025, be approved as submitted.

Motion Carried

### 4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries, nor petitions for this meeting.

## 5. REPORTS

### 1. Administrative

The director of finance presented the administrative report and answered questions from the members.

**25-65** Moved by: Susan Cormier  
Seconded by: Janice Cormier

That the administrative report, dated December 16, 2025, is approved as submitted.

Motion Carried

### 2. Operations

The general manager presented the operations report and answered questions from the members.

**25-66** Moved by: Janice Cormier  
Seconded by: Susan Cormier

That the operations report, dated December 16, 2025, is approved as submitted.

Motion Carried

### 3. General Committee

There is no general committee report for this meeting.

### 4. Board members' comments

There are no comments.

## 6. CORRESPONDENCE

1. There is no correspondence for this meeting.

## 7. NEW BUSINESS

### 1. Reserve Fund

**25-67** Moved by: Susan Cormier  
Seconded by: Janice Cormier

That following the review of the 2025 budget and projections foreseen for the fiscal year ending December 31, 2025, it was decided to transfer the amount of \$1,620,000.00 to the capital reserve fund.

Motion Carried

### 2. 2026 Shediac and Scoudouc Sewer Rate

**25-68** Moved by: Susan Cormier  
Seconded by: Janice Cormier

That the user charge rate for Shediac (area north of Highway 15 with the exception of Riverside Drive and Lino Road) and Scoudouc (from the Northern limit to the Scoudouc River) is set at \$404.00 per unit for the year 2026 and if paid in full by February 28, 2026, a discount of \$25.00 per unit will be applied (net rate of \$379.00 per unit).

Motion Carried

3. 2026 Cap Bimet / Boudreau-Ouest Sewer Rate

25-69 Moved by: Janice Cormier  
Seconded by: Susan Cormier

That the user charge rate for Cap Bimet / Boudreau-Ouest is set at \$604.00 per unit for the year 2026 and if paid in full by February 28, 2026, a discount of \$25.00 per unit will be applied (net rate of \$579.00 per unit).

Motion Carried

4. 2026 Scoudouc Road Sewer Rate

25-70 Moved by: Susan Cormier  
Seconded by: Janice Cormier

That the user charge rate for Scoudouc Road is set at \$504.00 per unit for the year 2026 and if paid in full by February 28, 2026, a discount of \$25.00 per unit will be applied (net rate of \$479.00 per unit).

Motion Carried

## 8. UNFINISHED BUSINESS

1. Infiltration and capacity study

a) Infiltration

Update

There is no update for this meeting.

b) Capacity

Update

There is no update for this meeting.

2. Cap-Brulé WWTP upgrades.

a) Phase 1 - Headworks Building

Update

The general manager mentioned that he forwards a weekly update from Englobe Corp. to all members. Chris Gallant, Englobe Corp., added that the structure is scheduled to start early January.

b) Phase 2a) - Major Equipment

Update

Chris Gallant, Englobe Corp., mentioned that some equipment is already on-site and the rest of the equipment will be delivered by the end of January.

c) Phase 2b) - Lagoons, Outfall

Update

Chris Gallant, Englobe Corp., mentioned that he will be able to provide a better update in January.

d) Phase 3 – MBBR & filters

Update

There is no update for this meeting.

3. Sanitary sewer service repairs, Monique Street

Update

There is no update for this meeting.

4. Shore-line Trail

Update

There is no update for this meeting.

5. New Trunk Sewer

Update

Chris Gallant, Englobe Corp., mentioned that the Town of Shediac has obtained agreements with all affected landowners. He added they are now finalizing the WAWA application and expect that the project will be tendered early in the new year.

6. Lift Station No. 12 refurbishment (Pussyfoot Lane)

Update

Chris Gallant, Englobe Corp., mentioned that he recently spoke with the general contractor, and the work is expected to start in January/February.

7. Town of Shediac – Extension Breau Bridge Street phase 2

Update

The general manager mentioned that he forwarded the weekly updates from the consulting firm EXP to the board members. Construction has halted for the winter and will resume in the spring.

8. Town of Shediac and GSSC – Main Street refurbishment (King Street to South Cove Road)

Update

Chris Gallant, Englobe Corp., mentioned that they are nearing the 75% design and will submit to the Town of Shediac and the GSSC for review early in the new year.

9. Lift stations No. 1 (Evergreen Drive) and No. 8 (Pointe du Chêne Rd) evaluation (refurbishment)

Update

Chris Gallant, Englobe Corp., mentioned that the proposal is nearing 90% completion and will soon be submitted to the general manager for review.

**9. NEXT MEETING**

The next monthly meeting is scheduled for Tuesday, February 10, 2026, at 5:00 p.m.

**10. ADJOURNMENT**

The chairperson moved that the meeting be adjourned at 5:19 p.m.



**Chairperson**