

THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 759, held on

Thursday, September 25, 2025

at 4:30 p.m., in Boudreau-Ouest,

in the Commission's boardroom

Members present:

Roland Cormier,	chairperson
Susan Cormier,	vice-chairperson
Janice Cormier,	treasurer
Louis Leger,	secretary

Also present:

Joey Frenette,	general manager
Stephanie Bernard,	director of finance

MINUTES

1. CALL TO ORDER

Roland Cormier called the meeting to order at 4:24 p.m. He wishes a warm welcome to all who are present.

2. APPROVAL OF THE AGENDA

25-41 Moved by: Susan Cormier
Seconded by: Louis Leger

That the agenda, dated September 25, 2025, be approved as submitted.

Motion Carried

3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 757, held on Tuesday, August 19, 2025.

25-42 Moved by: Louis Leger
Seconded by: Janice Cormier

That the minutes of the monthly meeting, meeting No. 757, held on Tuesday, August 19, 2025, be approved as submitted.

Motion Carried

2. Approval of the minutes of the special meeting, meeting No. 758, held on Tuesday, September 16, 2025.

25-43 Moved by: Susan Cormier
Seconded by: Janice Cormier

That the minutes of the special meeting, meeting No. 758, held on Tuesday, September 16, 2025, be approved as submitted.

Motion Carried

4. PRESENTATIONS, ENQUIRIES AND PETITIONS

- 1. There are no presentations, enquiries, nor petitions for this meeting.

5. REPORTS

- 1. Administrative

The director of finance presented the administrative report and answered questions from the members.

25-44 Moved by: Susan Cormier
Seconded by: Janice Cormier

That the administrative report, dated September 25, 2025, is approved as submitted.

Motion Carried

- 2. Operations

The general manager presented the operations report and answered questions from the members.

25-45 Moved by: Louis Leger
Seconded by: Janice Cormier

That the operations report, dated September 25, 2025, is approved as submitted.

Motion Carried

- 3. General Committee

There is no general committee report for this meeting.

- 4. Board members' comments

There are no comments.

6. CORRESPONDENCE

- 1. There is no correspondence for this meeting.

7. NEW BUSINESS

- 1. Renewal of Conditional Management Plan (CMP)

The general manager explained that this the renewal of the conditional management plan, to be signed by the president and returned to the department of fisheries and ocean.

8. UNFINISHED BUSINESS

- 1. Infiltration and capacity study

a) Infiltration

Update

The general manager mentioned that the report was submitted to the general manager and will be presented later. Shawn Burke, Englobe Corp., will also present a new standard in guidelines for the I&I reports, along with potential funding opportunities.

b) Capacity

Update

There is no update for this meeting.

2. Cap-Brulé WWTP upgrades.

a) Phase 1 - Headworks Building

Update

The general manager mentioned that work is progressing well and is on schedule. A weekly update from the engineers is forwarded to the board members.

b) Phase 2a) - Major Equipment

Update

The general manager mentioned that the pumps are on-site, the generators are expected end of November, and the UV and grit tank are scheduled for December. The screening system is scheduled for the end of January.

c) Phase 2b) - Lagoons, Outfall

Update

The general manager presented an update provided by Chris Gallant, Englobe Corp.:

Design remains at 95%. A draft letter has been prepared for internal review and revision to align with housing funding opportunities. Englobe proposes a meeting with GSSC in Fredericton to review these options:

Option 1 – Complete Lagoons Only

- Reconstruct full lagoon system (~\$14.65M, Net HST).
- Continue discharge to existing outfall.
- Secures long-term lagoon capacity but defers new outfall.

Option 2 – Partial Lagoon Scope + New Outfall

- Reconstruct one aerated lagoon cell, retrofit others with floating aerators.
- Construct new outfall via directional drilling.
- Reduces lagoon costs while prioritizing new outfall capacity.

Option 3 – Open Trench Forcemain through Wetland

- Seek regulatory approval for winter open trench construction through wetland.
- Reduces cost and risk compared to directional drilling.
- May allow lagoon upgrades and forcemain construction within current Phase 2 allocation.

The general manager added that a fourth option would be to obtain additional funding for the project.

d) Phase 3 – MBBR & filters

Update

There is no update for this meeting.

3. Sanitary sewer service repairs, Monique Street

Update

There is no update for this meeting. The Chairperson asked the general manager to invite the lawyer to our next monthly meeting to discuss the case. The members agreed. The general manager indicated that he will send an invitation to the lawyer next week.

4. Shore-line Trail

Update

There is no update for this meeting.

5. New Trunk Sewer

Update

The general manager mentioned that he doesn't have an update, that the Town of Shediac is still communicating with one or more landowners. The chairperson added that the Town is close to obtaining all required agreements.

6. Lift Station No. 12 refurbishment

Update

The general manager mentioned that the relining of the forcemain ran into some issues the first time and that the company is attempting the relining again this week.

The general manager also mentioned that he spoke with the contractor today for the lift station refurbishment and he expects all equipment to be ready for installation by the end of November/early December.

7. Town of Shediac and GSSC – Calder Street refurbishment

Update

The general manager mentioned that he forwarded the weekly update from the consulting firm Englobe Corp. to the board members. He added that the project is essentially completed and that this item to be removed from future agendas. The members agreed.

8. Town of Shediac – Extension Breau Bridge Street phase 2

Update

The general manager mentioned that he forwarded the weekly update from the consulting firm EXP to the board members.

9. Draft 2026 budget

Update

25-46 Moved by: Janice Cormier
Seconded by: Susan Cormier

That under article 15.2(19) of the Clean Environment Act, the 2026 draft budget in the amount of \$3,885,268.00 be approved and submitted for review and/or comments to the Town of Shediac, the Regional Town of Cap-Acadie, and the Minister of Environment and Local Government of New Brunswick.

Motion Carried

9. NEXT MEETING

The next monthly meeting is scheduled for Tuesday, October 21, 2025, at 5:00pm.

10. ADJOURNMENT

The chairperson moved that the meeting be adjourned at 5:10 p.m.

A handwritten signature in blue ink, consisting of several overlapping loops and strokes, positioned above a horizontal line.

Chairperson