

THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 736, held on

Tuesday, December 19, 2023

at 6:00 p.m., in Boudreau-Ouest,

in the Commission’s boardroom

Members present:	H.J. (Harry) McInroy, Murray Lloyd, Susan Cormier, Yvonne LeBlanc,	chairperson vice-chairperson treasurer secretary
Also present:	Joey Frenette, Stephanie Bernard,	director, operations assistant director, administration
And:	Chris Gallant,	Englobe Corp.

MINUTES

1. CALL TO ORDER

H.J. (Harry) McInroy called the meeting to order at 5:55 p.m. He wishes a warm welcome to all who are present.

2. APPROVAL OF THE AGENDA

23-64 Moved by: Murray Lloyd
Seconded by: Susan Cormier

That the agenda, dated December 19, 2023, be approved as submitted.

Motion Carried

3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 735, held on Tuesday, November 21, 2023.

23-65 Moved by: Yvonne LeBlanc
Seconded by: Susan Cormier

That the minutes of the monthly meeting, meeting No. 735, held on Tuesday, November 21, 2023, be approved as submitted.

Motion Carried

4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries, nor petitions for this meeting.

5. REPORTS

1. Administrative

The assistant director, administration, read her report and answered questions from the members.

23-66 Moved by: Susan Cormier
Seconded by: Murray Lloyd

That the administrative report, dated December 19, 2023, is approved as submitted.

Motion Carried

2. Operations

The director, operations, read his report and answered questions from the members.

23-67 Moved by: Yvonne LeBlanc
Seconded by: Susan Cormier

That the operations report, dated December 19, 2023, is approved as submitted.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Board members' comments

There are no comments.

6. CORRESPONDENCE

1. There is no correspondence for this meeting.

7. NEW BUSINESS

1. Reserve Fund

23-68 Moved by: Murray Lloyd
Seconded by: Yvonne LeBlanc

That following the review of the 2023 budget and projections foreseen for the fiscal year ending December 31, 2023, it was decided to transfer the amount of \$1,475,000.00 to the capital reserve fund.

Motion Carried

2. 2024 Shediac and Scoudouc Sewer Rate

23-69 Moved by: Susan Cormier
Seconded by: Yvonne LeBlanc

That the user charge rate for Shediac (area north of Highway 15 with the exception of Riverside Drive and Lino Road) and Scoudouc (from the Northern limit to the Scoudouc River) is set at \$404.00 per unit for the year 2024 and if paid in full by February 28, 2024, a discount of \$25.00 per unit will be applied (net rate of \$379.00 per unit).

Motion Carried

3. 2024 Cap Bimet / Boudreau-Ouest Sewer Rate

23-70 Moved by: Murray Lloyd
Seconded by: Yvonne LeBlanc

That the user charge rate for Cap Bimet / Boudreau-Ouest is set at \$604.00 per unit for the year 2024 and if paid by February 28, 2024, a discount of \$25.00 per unit will be applied (net rate of \$579.00 per unit).

Motion Carried

4. 2024 Scoudouc Road Sewer Rate

23-71 Moved by: Susan Cormier
Seconded by: Yvonne LeBlanc

That the user charge rate for Scoudouc Road is set at \$504.00 per unit for the year 2024 and if paid by February 28, 2024, a discount of \$25.00 per unit will be applied (net rate of \$479.00 per unit).

Motion Carried

8. UNFINISHED BUSINESS

1. Infiltration and capacity study

a) Infiltration

Update

Chris Gallant, Englobe Corp., mentioned that the flow meters are providing good data. The flow meters will remain for another 3 months.

b) Capacity

Update

The director, operations, mentioned that he is assisting representatives from the Town of Shediac who are preparing a funding application to assist with the cost of phase 1a) of the new trunk sewer project. The board members will be kept up to date on the subject.

2. Cap-Brulé WWTP upgrades.

a) Phase 1 - Headworks Building

Update

Chris Gallant, Englobe Corp., mentioned the tender will occur as per schedule, which is early in the new year.

b) Phase 2a) - Major Equipment

Update

Chris Gallant, Englobe Corp., mentioned that the tender submissions for all major equipment will be reviewed and they will make recommendations to the GSSC by the end of January 2024.

c) Phase 2b) - Lagoons, Outfall

Update

Chris Gallant, Englobe Corp., mentioned the tender will occur as per schedule, which is early 2025.

3. Sanitary sewer service repairs, Monique Street

Update

There is no update for this meeting. The director, operations, mentioned that he will call the office in the new year and request that an update is provided.

4. Town of Shediac and GSSC – Pleasant Street refurbishment

Update

Chris Gallant, Englobe Corp., mentioned that the base asphalt had some issues and repairs were completed. There will be a walk through with Englobe Corp., the Town, GSSC, and the contractor tomorrow to ensure that everything is satisfactory for the winter.

5. Shore-line Trail

Update

There is no update for this meeting.

6. Lift Station No. 5 refurbishment

Update

There is no update for this meeting.

7. Insurance claim tropical storm Fiona

Update

The director, operations, mentioned that 5 lift stations had their roof replaced with metal roofs. He will meet with the contractor in the new year to discuss additional repairs required.

9. NEXT MEETING

The next monthly meeting is scheduled for Tuesday, February 6, 2024, at 6:00pm at the head office.

10. ADJOURNMENT

The chairperson moved that the meeting be adjourned at 6:15 p.m.


Chairperson