

THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 732, held on

Tuesday, August 29, 2023

at 6:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

Members present:	H.J. (Harry) McInroy, Murray Lloyd, Susan Cormier, Yvonne LeBlanc,	chairperson vice-chairperson treasurer secretary
Also present:	Joey Frenette, Stephanie Bernard,	director, operations assistant director, administration
And:	Chris Gallant,	Englobe Corp.

MINUTES

1. CALL TO ORDER

H.J. (Harry) McInroy called the meeting to order at 5:56 p.m. He wishes a warm welcome to all who are present.

2. APPROVAL OF THE AGENDA

23-42 Moved by: Susan Cormier
Seconded by: Yvonne LeBlanc

That the agenda, dated August 29, 2023, be approved as submitted.

Motion Carried

3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 731, held on Tuesday, July 25, 2023.

23-43 Moved by: Yvonne LeBlanc
Seconded by: Susan Cormier

That the minutes of the monthly meeting, meeting No. 731, held on Tuesday, July 25, 2023, be approved as submitted.

Motion Carried

4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries, nor petitions for this meeting.

5. REPORTS

1. Administrative

The assistant director, administration, read her report and answered questions from the members.

23-44 Moved by: Yvonne LeBlanc
 Seconded by: Murray Lloyd

That the administrative report, dated August 29, 2023, is approved as submitted.

Motion Carried

2. Operations

The director, operations, read his report and answered questions from the members.

23-45 Moved by: Susan Cormier
 Seconded by: Murray Lloyd

That the operations report, dated August 29, 2023, is approved as submitted.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Board members' comments

There are no comments.

6. CORRESPONDENCE

1. There is no correspondence for this meeting.

7. NEW BUSINESS

1. Draft budget 2024

The director, operations, explained that draft budget 2024 was submitted to provide the board members an opportunity to review. There is no significant change since last year, except an amount was added under salaries to allow the GSSC to proceed with hiring an additional operator, if necessary, in the new year. The assistant director, administration, added that there might be some small revisions by the next meeting, including once the quote for insurance is received.

2. New operator 2024

The director, operations, mentioned that hiring an additional operator in 2024 would be beneficial to assist with the operation of the new upgraded WWTP. He proposed to wait until the tendering of the CBWWTP upgrades project is awarded to determine an opportune time for the hiring. The members agreed.

8. UNFINISHED BUSINESS

1. Infiltration and capacity study

- a) Infiltration

Update

Chris Gallant, Englobe Corp., mentioned that the next phase of the study will start in September. They might relocate one of the proposed flow meters' location to get a better understanding of the capacity of a section of the sewer main under east Main street.

2. Pointe du Chêne and Shédiac Cape - GTF

a) Contract 2 - PDC sewer main renewal.

Update

Chris Gallant, Englobe Corp., mentioned that Eastern Trenchless has completed the relining of 3 sections of sewer main in Pointe du Chêne and has provided videos. He mentioned that he has reviewed the videos and that he is satisfied with the quality of the work.

3. Cap-Brulé WWTP upgrades.

Update

Chris Gallant, Englobe Corp., presented a letter dated August 28, 2023, which provides an update on the budget of the project as well as proposed tendering dates for various phases.

23-46 Moved by: Murray Lloyd
Seconded by: Yvonne LeBlanc

That Englobe Corp. proceed with the tendering of the Cap-Brulé WWTP upgrades project as indicated in their letter dated August 28, 2023.

Motion Carried

The director, operations, asked Chris if Englobe could prepare a website-friendly update on the project.

4. Sanitary sewer service repairs, Monique Street

Update

There is no update for this meeting.

5. Town of Shédiac and GSSC – West Shédiac refurbishment

a) Inglis Street

Update

Chris Gallant, Englobe Corp., mentioned that the project, including road reconstruction, should be completed in 3 weeks. The director, operations, added that they will get in contact with property owners that have sump pumps discharging in the sanitary system and have them redirect the sump pumps to the storm system.

6. Town of Shédiac and GSSC – Pleasant Street refurbishment

Update

Chris Gallant, Englobe Corp., mentioned that the contract will not be completed this year. They are discussing with the Town of Shédiac and the contractor to get a better understanding of the situation and to determine a revised schedule.

7. Shore-line Trail

Update

There is no update.

8. Lift Station No. 5 refurbishment

Update

Chris Gallant, Englobe Corp., mentioned that the plans are being finalized and should be ready for later this week. They will also determine if they can directly engage a contractor or proceed to tender.

9. Insurance claim tropical storm Fiona

Update

23-47 Moved by: Susan Cormier
Seconded by: Yvonne LeBlanc

That Camille Léger Ltd. proceed with the replace of 5 lift station roofs damaged by tropical storm Fiona with metal roofs in the amount of \$25,715.00 + HST.

Motion Carried

9. NEXT MEETING

The next monthly meeting is scheduled for Tuesday, September 26, 2023, at 6:00pm at the head office.

10. ADJOURNMENT

The chairperson moved that the meeting be adjourned at 6:44 p.m.


Chairperson