

# THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 723, held on

Thursday, December 15, 2022

at 6:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

## Members present:

H.J. (Harry) McInroy,	chairperson
Murray Lloyd,	vice-chairperson
Sylvie Collette-Boudreau,	treasurer
Charline Burke,	secretary
Janice Cormier,	member
Omer Leger,	member
*Janice Cormier attended via video conference	

## Also present:

Joey Frenette,	director, operations
Stephanie Bernard,	assistant director, administration

## And:

Chris Gallant,	Englobe Corp.
----------------	---------------

## MINUTES

### 1. CALL TO ORDER

The chairperson, H.J. (Harry) McInroy, called the meeting to order at 5:55 p.m. He wishes a warm welcome to all who are present.

### 2. APPROVAL OF THE AGENDA

22-82	Moved by:	Omer Leger
	Seconded by:	Murray Lloyd

That the agenda, dated December 15, 2022, be approved as submitted.

Motion Carried

### 3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 722, held on Wednesday, November 16, 2022.

22-83	Moved by:	Charline Burke
	Seconded by:	Omer Leger

That the minutes of the monthly meeting, meeting No. 722, held on Wednesday, November 16, 2022, be approved as submitted.

Motion Carried

### 4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries, nor petitions for this meeting.

## 5. REPORTS

### 1. Administrative

The assistant director, administration, read her report and answered questions from the members.

**22-84** Moved by: Sylvie Collette-Boudreau  
Seconded by: Murray Lloyd

That the administrative report, dated December 15, 2022, is approved as submitted.

Motion Carried

**22-85** Moved by: Sylvie Collette-Boudreau  
Seconded by: Omer Leger

That 2021 financial statements be adopted as presented with the restated reconciliation of annual surplus (deficit).

Motion Carried

### 2. Operations

The director, operations, read his report and answered questions from the members

**22-86** Moved by: Charline Burke  
Seconded by: Omer Leger

That the operations report, dated December 15, 2022, is approved as submitted.

Motion Carried

### 3. General Committee

There is no general committee report for this meeting.

### 4. Board members' comments

There are no comments.

## 6. CORRESPONDENCE

1. There is no correspondence for this meeting.

## 7. NEW BUSINESS

### 1. Reserve Fund

**22-87** Moved by: Murray Lloyd  
Seconded by: Sylvie Collette-Boudreau

That following the review of the 2022 budget and projections foreseen for the fiscal year ending December 31, 2022, it was decided to transfer the amount of \$1,190,000.00 to the capital reserve fund.

Motion Carried

2. 2023 Shediac and Scoudouc Sewer Rate

**22-88** Moved by: Charline Burke  
Seconded by: Omer Leger

That the user charge rate for Shediac (area north of Highway 15 with the exception of Riverside Drive and Lino Road) and Scoudouc LSD (from the Northern limit to the Scoudouc River) is set at \$404.00 per unit for the year 2023 and if paid in full by February 28, 2023, a discount of \$25.00 per unit will be applied (net rate of \$379.00 per unit).

Motion Carried

3. 2023 Cap Bimet / Boudreau-Ouest Sewer Rate

**22-89** Moved by: Omer Leger  
Seconded by: Charline Burke

That the user charge rate for Cap Bimet / Boudreau-Ouest is set at \$604.00 per unit for the year 2023 and if paid by February 28, 2023, a discount of \$25.00 per unit will be applied (net rate of \$579.00 per unit).

Motion Carried

4. 2023 Scoudouc Road Sewer Rate

**22-90** Moved by: Murray Lloyd  
Seconded by: Charline Burke

That the user charge rate for Scoudouc Road LSD is set at \$504.00 per unit for the year 2023 and if paid by February 28, 2023, a discount of \$25.00 per unit will be applied (net rate of \$479.00 per unit).

Motion Carried

5. Proposal from Englobe Corp. – Long Term Planning

Chris Gallant provided a brief overview of the proposal. He also pointed out that the recently completed capacity study will provide much of the needed information. He added that the Town will conduct a similar study for its storm sewer system and water distribution system.

**22-91** Moved by: Murray Lloyd  
Seconded by: Sylvie Collette-Boudreau

That the GSSC proceeds with the Long Term Planning study as proposed by Englobe Corp. in their letter dated December 13, 2022, and that the study be paid from our operational reserve fund in the amount of \$85,000.00 excluding HST.

Motion Carried

6. Workplace abuse and harassment policy

The assistant director, administration, explained that the GSSC needs to adopt a workplace abuse and harassment policy to be covered by our insurance for such incidents.

**22-92** Moved by: Murray Lloyd  
Seconded by: Omer Leger

That the GSSC adopts the workplace abuse and harassment policy as presented and that it takes effect immediately.

Motion Carried

## 7. Composition of the 2023 board of directors

The director, operations, explains that starting January 2023, the GSSC will only have 4 board members: 2 members appointed by each participating municipality. Therefore, 2 members from Cap-Acadie, and 2 members from Shediac. He is also proposing that the 1<sup>st</sup> monthly meeting in 2023 take place in February.

## 8. UNFINISHED BUSINESS

### 1. Infiltration and capacity study

#### a) Infiltration

##### Update

Chris Gallant, Englobe Corp., mentioned that we are receiving good data from the recent weather events. He added that they also like to monitor a period of dry weather, then the flow meters could be relocated.

#### b) Capacity

##### Update

Chris Gallant, Englobe Corp., mentioned that due to sickness amongst employees, they could only finalize the report at the last minute. He proposed that they wait to present it at the next monthly meeting so that the director, operations, has time to review it.

### 2. Pointe du Chêne and Shediac Cape - GTF

#### a) Contract 1 – LS No. 9 and LS No. 14 upgrades.

##### Update

Chris Gallant, Englobe Corp., mentioned that the general contractor experienced some unexpected delays. He will start electrical work and pump replacement in January.

#### b) Contract 2 - PDC sewer main renewal.

##### Update

The director, operations, mentioned that we will conduct relining additional sections of sewer mains in the Pointe du Chêne area next year.

### 3. Cap-Brulé WWTP upgrades.

##### Update

Chris Gallant, Englobe Corp., mentioned that they expect that an update on our funding applications will take place early in the new year.

### 4. Covid-19

##### Update

The director, operations, mentioned that there are no new updates.

### 5. Sanitary sewer service repairs, Monique Street

##### Update

The director, operations, mentioned that he received an email from our lawyer December 13. Our lawyer is preparing an information package for the respondent and expects to start negotiations in the new year.

6. Town of Shediac and GSSC – West Shediac refurbishment

Update

Chris Gallant. Englobe Corp., mentioned that most of the asphalt work is complete. The drilling of the new force main for lift station No. 1 is expected to be completed by next week. Phase 2 of the project's design is at 80%.

7. Town of Shediac and GSSC – Pleasant Street refurbishment – Phase 1

Update

Chris Gallant. Englobe Corp., mentioned that the design will be sent to the Town and to the GSSC for review. He expects that it will go to tender in January or February.

8. Shore-line Trail

Update

There is no update.

**9. NEXT MEETING**

The next monthly meeting is scheduled for Wednesday, February 15, 2023, at 6:00pm at the head office.

**10. ADJOURNMENT**

The chairperson moved that the meeting be adjourned at 6:43 p.m.

  
Chairperson