

# THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 689, held on

Wednesday, November 18, 2020

at 6:00 p.m., in Shediac,

at the Multipurpose centre

**Members present:**

H.J. (Harry) McInroy,	chairperson
Susan Cormier,	vice-chairperson
Marie Ann Cormier,	treasurer
Jean-Charles Dugas,	secretary
Raymond Cormier,	member
Sylvie Colette-Boudreau,	member

**Also present:**

Stephanie Bernard,	office manager
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**And:**

Chris Gallant.	Crandall Engineering Ltd.
2 Citizens	

## **MINUTES**

### **1. CALL TO ORDER**

The chairperson, H.J. (Harry) McInroy, called the meeting to order at 6:21 p.m. He wishes a warm welcome to all who are present.

### **2. APPROVAL OF THE AGENDA**

<b>20-72</b>	Moved by:	Jean-Charles Dugas
	Seconded by:	Raymond Cormier

That the agenda, dated November 18, 2020, be approved as submitted.

Motion Carried

### **3. APPROVAL OF MINUTES**

1. Approval of the minutes of the monthly meeting, meeting No. 687, held on Wednesday, October 21, 2020.

<b>20-73</b>	Moved by:	Raymond Cormier
	Seconded by:	Marie Ann Cormier

That the minutes of the monthly meeting, meeting No. 687, held on Wednesday, October 21, 2020, be approved as submitted.

Motion Carried

### **4. PRESENTATIONS, ENQUIRIES AND PETITIONS**

1. There are no presentations, enquiries, nor petitions for this meeting.

## 5. REPORTS

### 1. Administrative report

The office manager presented the administrative report and answered questions from the members.

**20-74** Moved by: Jean-Charles Dugas  
Seconded by: Susan Cormier

That the administrative report, dated November 18, 2020, is approved as submitted.

Motion Carried

**20-75** Moved by: Susan Cormier  
Seconded by: Sylvie Colette-Boudreau

That the purchase from Parts for trucks for an addition to the new 2020 truck for a total amount of \$1,949.70 (including net HST), be paid from the capital reserve fund.

Motion Carried

The chairperson took the time at this point in the meeting to announce that office manager rendered her resignation, and her final day of work will be December 1<sup>st</sup>.

### 2. General Manager's report

The office manager went through the General Manager's report and answered questions from the members.

**20-76** Moved by: Raymond Cormier  
Seconded by: Marie Ann Cormier

That the general manager's report, dated November 18, 2020, is approved as submitted.

Motion Carried

### 3. General Committee

**20-77** Moved by: Jean-Charles Dugas  
Seconded by: Marie Ann Cormier

That the minutes of the General Committee meeting, held on Wednesday, November 4, 2020, be approved as submitted.

Motion Carried

### 4. Report – Town of Shediac representatives

There is no report for this meeting.

### 5. Report – Beaubassin-est Rural Community representatives

There is no report for this meeting.

### 6. Report – Pointe-du-Chêne LSD representative

There is no report for this meeting.

7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

## 6. CORRESPONDENCE

1. There is no correspondence for this meeting.

## 7. NEW BUSINESS

1. 2021 budget

The office manager explained that the 2021 draft budget was submitted to the Town of Shediac, Beaubassin Rural Community and the Department of Environment and Local Government and no feedback was received. Therefore, she recommends that it be approved.

**20-78** Moved by: Jean-Charles Dugas  
Seconded by: Sylvie Collette-Boudreau

That the 2021 budget, for a total revenue of \$2,746,967.00 be approved as submitted and that copies be sent to the Town of Shediac, the Beaubassin-est Rural Community and the Minister of Environment and Local Government of New Brunswick.

Motion Carried

## 8. UNFINISHED BUSINESS

1. Infiltration study

Update

Chris Gallant mentioned that the general manager approved that we undertake a more advanced study in the west end of Shediac like the one performed in 2013. The study will identify repairs that can be completed at lower cost. The General Manager recently followed a seminar related to infiltration reviewing the complex issues that infiltration can cause to a system. The Commission will be looking into developing an action plan to investigate system in private developments such as campgrounds.

The chairperson mentioned that the general population might not be aware of their options other than discharging their sump pump flows into the sanitary sewer.

Chris mentioned that the Commission will be working in conjunction with the Town of Shediac to create incentives for property owners to seek other options besides discharging into the sanitary sewer as it could prove difficult to convince them to do so otherwise.

2. Funds / Subsidies

- a) Gas Tax Fund

Update

Chris Gallant mentioned that there is no new update.

3. Cap-Brulé WWTP upgrades.

Update

Chris Gallant presented a letter that was emailed to the office manager dated November 17, 2020. It is a summary of what has been completed so far for the Cap-Brulé's WWTP Upgrade project.

4. Town of Shediac – Brown Street refurbishment

Update

Chris Gallant mentioned that this project is completed. There are some minor deficiencies. They have received good comments from residents.

The office manager mentioned that the project is completed therefore it can be removed from the agenda. All members agree.

5. Covid-19

The office manager mentioned that there were no major updates relating to Covid-19. Staff continue to wear their mask and customer remain respectful of the guidelines.

**9. NEXT MEETING**

The next monthly meeting is scheduled for Wednesday, December 16, 2020, at 6:00pm at the head office.

**10. ADJOURNMENT**

Sylvie Collette-Boudreau moved that the meeting be adjourned at 6:42 p.m.

  
Chairperson