

THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 687, held on

Wednesday, October 21, 2020

at 6:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

Members present:

H.J. (Harry) McInroy,	chairperson
Susan Cormier,	vice-chairperson
Marie Ann Cormier,	treasurer
Jean-Charles Dugas,	secretary
Raymond Cormier,	member
Sylvie Colette-Boudreau,	member

Also present:

Joey Frenette,	general manager
Stephanie Bernard,	office manager

And:

Chris Gallant.	Crandall Engineering Ltd.
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MINUTES

1. CALL TO ORDER

The chairperson, H.J. (Harry) McInroy, called the meeting to order at 5:56 p.m. He wishes a warm welcome to all who are present.

2. APPROVAL OF THE AGENDA

20-61	Moved by:	Jean-Charles Dugas
	Seconded by:	Marie Ann Cormier

That the agenda, dated October 21, 2020, be approved as submitted.

Motion Carried

3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 686, held on Wednesday, September 16, 2020.

20-62	Moved by:	Raymond Cormier
	Seconded by:	Susan Cormier

That the minutes of the monthly meeting, meeting No. 686, held on Wednesday, September 16, 2020, be approved as submitted.

Motion Carried

4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries, nor petitions for this meeting.

5. REPORTS

1. Administrative report

The office manager presented the administrative report and answered questions from the members.

20-63 Moved by: Sylvie Colette-Boudreau
Seconded by: Susan Cormier

That the administrative report, dated October 21, 2020, is approved as submitted.

Motion Carried

20-64 Moved by: Jean-Charles Dugas
Seconded by: Sylvie Colette-Boudreau

That the purchase from Seaside Chevrolet for additions to the new 2020 truck for a total amount of \$502.62 (including net HST), be paid from the capital reserve fund.

Motion Carried

20-65 Moved by: Jean-Charles Dugas
Seconded by: Sylvie Colette-Boudreau

That the purchase from Parts for trucks for additions to the new 2020 truck for a total amount of \$9063.00 (including net HST), be paid from the capital reserve fund.

Motion Carried

20-66 Moved by: Jean-Charles Dugas
Seconded by: Raymond Cormier

That the expenses exceeding the original budgeted amount for the Clean Water & Wastewater funding project related to Lift Station No. 8 from Camille Léger Ltd and Crandall, a division of Englobe Corp. in the amount of \$27 527.26 (including net HST), be paid from the capital reserve fund.

Motion Carried

2. General Manager's report

The general manager read his report and answered questions from the members

20-67 Moved by: Susan Cormier
Seconded by: Marie Ann Cormier

That the general manager's report, dated October 21, 2020, is approved as submitted.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Report – Town of Shediac representatives

Raymond Cormier mentioned that a few property developments were coming soon.

5. Report – Beaubassin-est Rural Community representatives

There is no report for this meeting.

6. Report – Pointe-du-Chêne LSD representative

There is no report for this meeting.

7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

6. CORRESPONDENCE

1. There is no correspondence for this meeting.

7. NEW BUSINESS

1. Christmas supper.

The general manager expressed that with Covid-19, it would prove difficult to find a restaurant which could accommodate 24+ people with social distancing, etc. It would therefore be preferable to skip our annual gathering and hope for better circumstances next year. Jean-Charles Dugas suggested that we discuss if it's possible to find an alternative at an upcoming general committee meeting. The members agreed.

2. Appointment of auditors.

20-68 Moved by: Sylvie Colette-Boudreau
Seconded by: Jean-Charles Dugas

That the accounting firm Deloitte be appointed as auditors for 2020.

Motion Carried

3. AGM.

The general manager explained that the AGM, which was supposed to take place this evening, had to be cancelled due to new provincial COVID-19 restrictions. He proposed that we move it to Wednesday, November 18, at 6pm, prior to our November monthly meeting. If COVID-19 restrictions still prevent the gathering indoors of more than 10 people, the general manager suggested that we hold the AGM regardless and post all information on our website and invite the public to send us their comments or questions. The members agreed.

8. UNFINISHED BUSINESS

1. Infiltration study

Update

Chris Gallant presented a graph from a flow meter on Ohio Road which shows spikes during rain events. The spikes don't seem as bad as previous recordings, but we haven't had major rainfall events as in 2019. We will continue to flow monitor that location.

2. Funds / Subsidies

- a) Gas Tax Fund

Update

Chris Gallant mentioned that there is no new update.

3. Cap-Brulé WWTP upgrades.

Update

Chris Gallant presented the letter emailed to the general manager dated October 21, 2020. It is a summary of what has been completed so far for the Cap-Brulé's WWTP Upgrade project.

The general manager added that Crandall Engineering emails him weekly updates as well. The board members indicated they would like to receive the updates.

Chris Gallant also mentioned that he will verify with the federal government if it's allowable for the GSSC to mail out the information sheet regarding the project and to publish monthly updates on GSSC's website.

4. Town of Shediac – Brown Street refurbishment

Update

Chris Gallant mentioned that the project is substantially completed. He will complete a walk-through inspection tomorrow with the contractor, the Town of Shediac, and the GSSC.

5. Covid-19

The general manager mentioned that all staff and family are healthy and safe. Employees wear their mask inside the buildings. Clients are respectful of our workplace conditions. There are no issues to report.

9. NEXT MEETING

A general committee meeting is scheduled for Wednesday, November 4, 2020, at 6:00pm at the head office.

The AGM is scheduled for Wednesday, November 18, 2020, at 6:00pm, at the Town of Shediac's multipurpose centre. It will be followed by our monthly meeting at 7:00pm.

10. ADJOURNMENT

The chairperson moved that the meeting be adjourned at 6:30 p.m.


Chairperson