

THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 679, held on

Wednesday, March 18, 2020

at 6:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

Members present:	Laura Gallant, Marie Ann Cormier, Susan Cormier, Raymond Cormier, Jean-Charles Dugas,	vice-chairperson treasurer secretary member member
Absent:	H.J. (Harry) McInroy,	chairperson
Also present:	Joey Frenette,	general manager

MINUTES

1. CALL TO ORDER

The vice-chairperson, Laura Gallant, called the meeting to order at 5:53 p.m. She wishes a warm welcome to all who are present.

2. APPROVAL OF THE AGENDA

20-15 Moved by: Marie Ann Cormier
Seconded by: Susan Cormier

That the agenda, dated March 18, 2020, be approved as submitted.

Motion Carried

3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 678, held on Wednesday, February 19, 2020.

20-16 Moved by: Raymond Cormier
Seconded by: Marie Ann Cormier

That the minutes of the monthly meeting, meeting No. 678, held on Wednesday, February 19, 2020, be approved as submitted.

Motion Carried

4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries and petitions for this meeting.

5. REPORTS

1. Administrative report

The general manager presented the administrative report and answered questions from the members.

20-17 Moved by: Jean-Charles Dugas
Seconded by: Susan Cormier

That the administrative report, dated March 18, 2020, is approved as submitted.

Motion Carried

20-18 Moved by: Jean-Charles Dugas
Seconded by: Susan Cormier

That the invoice for lamps for the UV system from Atlantic Purification Systems Ltd. for a total amount of \$ 5,336.32 (Including net HST) be paid by the UV reserve fund.

Motion Carried

20-19 Moved by: Jean-Charles Dugas
Seconded by: Marie Ann Cormier

That the invoice for electrical work at Lift Station No. 5 from Bélanger Electric for a total amount of \$ 3,315.61 (including net HST) be paid by the capital reserve fund.

Motion Carried

20-20 Moved by: Jean-Charles Dugas
Seconded by: Raymond Cormier

That the treasurer be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Greater Shediac Sewerage Commission debenture in the principal amount of \$257,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Greater Shediac Sewerage Commission agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

Motion Carried

2. General Manager's report

The general manager read his report and answered questions from the members

20-21 Moved by: Susan Cormier
Seconded by: Marie Ann Cormier

That the general manager's report, dated March 18, 2020, is approved as submitted.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Report – Town of Shediac representatives

There is no report for this meeting.

5. Report – Beaubassin-est Rural Community representatives

There is no report for this meeting.

6. Report – Pointe-du-Chêne LSD representative

There is no report for this meeting.

7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

6. CORRESPONDENCE

1. There is no correspondence for this meeting.

7. NEW BUSINESS

1. Town of Shediac – Brown Street refurbishment

The general manager mentioned that the Town of Shediac is planning to refurbish Brown Street (including underground infrastructure) this year. They have asked us if we would take this opportunity to renew the sanitary sewer system. Marc Cormier, director of municipal operation for the Town of Shediac, indicated in an email dated March 9, 2020, that estimated cost of replacing the sanitary sewer system on Brown Street and a section of Centennial Drive is approximately \$420,000 (including construction, engineering, contingency, and net taxes). This would offer significant cost savings to the GSSC compared to proceeding by itself later. The general manager recommends that we proceed with the replacement of our sanitary sewer system on Brown Street and a section of Centennial Drive.

20-22 Moved by: Raymond Cormier
Seconded by: Marie Ann Cormier

THAT based on the cost estimate provided by the Town of Shediac for the replacement of the sanitary sewer system on Brown Street and a section of Centennial Drive, the GSSC accepts in principle to pay the cost to replace said sanitary sewer system. A second motion will be required once the tender process is completed and the exact cost is known. The amount shall be paid from our Capital Reserve Fund.

Motion Carried

2. Covid-19

The GSSC is also impacted by the present reality of the corona virus (covid-19). The general manager is closely following the Town of Shediac's response to this crisis and is following their procedures:

- Our head office remains open for now for employees but as of March 17, 2020, it is closed to the public until further notice.
- Operations and maintenance staff remain at work but have been instructed to remain vigilante if they must answer a call and to take precautions as per provincial guidelines for their health. They can also refuse to enter a home if they feel there could be an issue.
- We have one staff member who must remain at home to watch after their school-aged children. The GSSC will continue to pay their salary until the end of March at which time it will be reviewed.
- If the Town of Shediac closes its offices to staff as well, the GSSC will follow suit. Staff would continue to come in to work to ensure that essentials are taken care of (a schedule would be arranged so that only one staff at a time would be present unless an emergency arises).
- Interest on sewer accounts will be frozen until the end of April 2020.

8. UNFINISHED BUSINESS

1. Infiltration study

Update

The general manager mentioned that there is no new update for this meeting.

2. Funds / Subsidies

a) Building Canada Fund

Update

The general manager mentioned that there is no new update.

b) Gas Tax Fund

Update

The general manager mentioned that there is no new update.

3. Long-term study

a) Update – Preliminary design

The general manager mentioned that there is no new update.

b) Update – IBA Fund

The general manager presented a letter from the Regional Development Corporation dated March 2, 2020, indicating that our funding request through the Integrated Bilateral Agreement (IBA) funding program for the Cap-Brulé Wastewater Treatment Plant Upgrade has been deemed “successful.” This means the project is chosen for submission to Infrastructure Canada for approval.

4. Lift station No. 8. Addition of a generator.

Update

The general manager mentioned that the generator and electrical work inside the lift station should be completed by the end of March. However, because of Covid-19, NB Power only answers to emergency calls and we will have to wait for them to return to a normal working schedule to disconnect the power to the lift station to complete the final connection.

9. NEXT MEETING

The Annual General Meeting is scheduled for Wednesday, April 15, 2020, at 6:00pm, at the Commission’s head office.

The April monthly meeting is scheduled for Wednesday, April 15, 2020, at 7:00pm, at the Commission’s head office (following our AGM).

If we are unable to meet in person, we will attempt to conduct a telephone conference call or a video conference call.

10. ADJOURNMENT

Raymond Cormier moved that the meeting be adjourned at 6:15 p.m.


Vice-Chairperson