

# THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 681, held on

Wednesday, May 20, 2020

at 6:00 p.m., by video conferencing (Zoom)

<b>Members present:</b>	H.J. (Harry) McInroy, Laura Gallant, Marie Ann Cormier, Susan Cormier, Raymond Cormier, Jean-Charles Dugas,	chairperson vice-chairperson treasurer secretary member member
<b>Also present:</b>	Joey Frenette, Stephanie Bernard,	general manager office manager
<b>And:</b>	Chris Gallant.	Crandall Engineering Ltd.

## MINUTES

### 1. CALL TO ORDER

The chairperson, H.J. (Harry) McInroy, called the meeting to order at 5:55 p.m. He wishes a warm welcome to all who are present.

### 2. APPROVAL OF THE AGENDA

20-25 Moved by: Raymond Cormier  
Seconded by: Jean-Charles Dugas

That the agenda, dated May 20, 2020, be approved as submitted.

Motion Carried

### 3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 679, held on Wednesday, March 18, 2020.

20-26 Moved by: Laura Gallant  
Seconded by: Marie Ann Cormier

That the minutes of the monthly meeting, meeting No. 679, held on Wednesday, March 18, 2020, be approved as submitted.

Motion Carried

2. Approval of the minutes of the special meeting, meeting No. 680, by email, held on Thursday, April 16, 2020.

20-27 Moved by: Susan Cormier  
Seconded by: Laura Gallant

That the minutes of the special meeting, meeting No. 680, by email, held on Thursday, April 16, 2020, be approved as submitted.

Motion Carried

#### 4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries and petitions for this meeting.

#### 5. REPORTS

1. Administrative report

The office manager presented the administrative report and answered questions from the members.

- 20-28** Moved by: Marie Ann Cormier  
Seconded by: Susan Cormier

That the administrative report, dated May 20, 2020, is approved as submitted.

Motion Carried

- 20-29** Moved by: Raymond Cormier  
Seconded by: Jean-Charles Dugas

That the invoice for lamps for the UV system from Atlantic Purification Systems Ltd. for a total amount of \$ 15,269.72 (Including net HST) be paid by the UV reserve fund.

Motion Carried

2. General Manager's report

The general manager read his report and answered questions from the members

- 20-30** Moved by: Jean-Charles Dugas  
Seconded by: Susan Cormier

That the general manager's report, dated May 20, 2020, is approved as submitted.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Report – Town of Shediac representatives

The representatives have no report for this meeting. The general manager added that the sewer main on St-Joseph Street will be replaced soon when the Town refurbishes the street. In preparation, the GSSC and the Town have negotiated a new easement with a private property owner. This will allow the GSSC to connect the sewer main directly into the trunk sewer and the Town to install a storm sewer pipe. Once the new sewer main is installed, the old easement will be released.

5. Report – Beaubassin-est Rural Community representatives

There is no report for this meeting.

6. Report – Pointe-du-Chêne LSD representative

The chairperson mentioned that he and the general manager attended a video conference on Managing Natural Assets for Coastal Resilience. It was informative and pertinent as we have infrastructure in the Pointe-du-Chêne and Bluff area, which is the focus of this conference.

7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

## 6. CORRESPONDENCE

1. There is no correspondence for this meeting.

## 7. NEW BUSINESS

1. Operator position

The general manager mentioned that our operator Cory Babineau will have completed his 12-month probationary period early next month. He has proven a very efficient and reliable asset to the GSSC.

- 20-31 Moved by: Laura Gallant  
Seconded by: Marie Ann Cormier

Subject to the successful completion of the 12-month period work performance evaluation, that the general manager be authorized to offer permanent full-time employment to Cory Babineau in the position of level 2 operator with all applicable employee benefits and salary as per the employee salary table.

Motion Carried

## 8. UNFINISHED BUSINESS

1. Infiltration study

Update

Chris Gallant mentioned that they are still monitoring flows on Ohio Road. In addition, he and the general manager will soon discuss optimal location to flow meter in the Bluff and Cap-Brulé areas. The chairperson added that perhaps this information could have value for the work group: Managing Natural Assets for Coastal Resilience.

2. Funds / Subsidies

- a) Building Canada Fund

Update

Chris Gallant mentioned that there is no new update.

- b) Gas Tax Fund

Update

Chris Gallant mentioned that there is no new update.

3. Long-term study

- a) Update – Preliminary design

Chris Gallant mentioned that there is no new update.

- b) Update – IBA Fund

Chris Gallant explained that the province indicated that a Climate Lens Study of our proposed project is required for approval by the federal government. This is now a requirement for projects over 10 million dollars. He presented a letter to the general manager dated May 19 to that effect. The general manager presented the letter and recommends that we proceed with the study.

**20-32** Moved by: Jean-Charles Dugas  
 Seconded by: Marie Ann Cormier

That Crandall Engineering proceed with the Climate Lens Assessment of our proposed upgrades to the Cap-Brulé WWTP as per their letter dated May 19, 2020, at a cost of \$23,000 plus HST and that the amount be paid from our operational reserve fund.

Motion Carried

4. Lift station No. 8. Addition of a generator.

Update

Chris Gallant mentioned that he and the general manager conducted a site visit recently that, except for some lawn maintenance, the project is complete.

5. Town of Shediac – Brown Street refurbishment

Update

Chris Gallant mentioned that the tenders closed yesterday, and that Rockwood Transportation had submitted the lowest bid. He will provide the GSSC with the amount for their portion of work before next month's meeting.

6. Covid-19

The general manager mentioned that all staff had returned to full duty at the workplace starting this week. They had a meeting explaining social distancing, following provincial and workplace safety guidelines. We plan on opening to the public next Monday, May 25, with restrictions such as: Maximum of two clients at a time & public washroom closed.

Hand sanitizer and face masks are available to all staff and they must complete a daily sign in sheet attesting that they are not experiencing any of the Covid-19 symptoms.

The chairperson mentioned that he appreciates all the work staff has done during this difficult time. The general manager mentioned in turn that he and staff greatly appreciate the support they received from the board the past few weeks.

## 9. NEXT MEETING

The June monthly meeting is scheduled for Wednesday, June 17, 2020, at 6:00pm, at the Commission's head office.

If we are unable to meet in person, we will conduct a video conference meeting.

## 10. ADJOURNMENT

Susan Cormier moved that the meeting be adjourned at 6:37 p.m.

  
 Chairperson