

THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 663, held on

Tuesday, February 26, 2019

at 7:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

Members present:	Harold McInroy, Laura Gallant, Marie Ann Cormier, Raymond Cormier,	chairperson vice-chairperson treasurer member
Absent:	Susan Cormier,	secretary
Also present:	Joey Frenette, Stephanie Bernard,	general manager office manager
And:	Chris Gallant.	Crandall Engineering Ltd.

MINUTES

1. CALL TO ORDER

The chairperson, Harold McInroy, called the meeting to order at 7:00 p.m. He wishes a warm welcome to all who are present.

2. APPROVAL OF THE AGENDA

19-08 Moved by: Laura Gallant
Seconded by: Marie Ann Cormier

That the agenda, dated February 26, 2019, be approved with the following corrections (in bold):

3. APPROVAL OF MINUTES

- 1 Approval of the minutes of the monthly meeting, meeting No. **661**, held on **Tuesday, January 22, 2019**.
- 2 Approval of the minutes of the special meeting, meeting No. **662**, by email, held on Wednesday, January 30, 2019.

Motion Carried

3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 661, held on Tuesday, January 22, 2019.

19-09 Moved by: Laura Gallant
Seconded by: Marie Ann Cormier

That the minutes of the monthly meeting, meeting No. 661, held on Tuesday, January 22, 2019, be approved as submitted.

Motion Carried

2. Approval of the minutes of the special meeting, meeting No. 662, by email, held on Wednesday, January 30, 2019

19-10 Moved by: Laura Gallant
Seconded by: Marie Ann Cormier

That the minutes of the special meeting, meeting No. 662, by email, held on Wednesday, January 30, 2019, be approved as submitted.

Motion Carried

4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries and petitions for this meeting.

5. REPORTS

1. Administrative report

The office manager presented the administrative report and answered questions from the members.

19-11 Moved by: Marie Ann Cormier
Seconded by: Laura Gallant

That the administrative report, dated February 26, 2019, is approved as submitted.

Motion Carried

2. General Manager's report

The general manager read his report and answered questions from the members.

19-12 Moved by: Marie Ann Cormier
Seconded by: Raymond Cormier

That the general manager's report, dated February 26, 2019, is approved as submitted.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Report – Town of Shediac representatives

Raymond Cormier mentioned that both the Town council presentations regarding diluted wastewater overflows and the Adaptation to Climate Change presentation went well and were informative.

5. Report – Beaubassin-est Rural Community representatives

There is no report for this meeting.

6. Report – Pointe-du-Chêne LSD representative

There is no report for this meeting.

7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

6. CORRESPONDENCE

1. Letter from Town of Shediac

The general manager explained that the letter from the Mayor is to appoint a new member to our board: councillor Raymond Cormier.

7. NEW BUSINESS

1. Date for AGM

The general manager explained that due to personnel vacation, the annual MPWWA conference, and Easter weekend, it would be preferable to hold our AGM on Thursday, April 25, at 6:00pm, at our head office. The members agreed.

2. Town of Shediac – Gallagher Street refurbishment

The general manager mentioned that the Town of Shediac is planning to refurbish Gallagher Street (including underground infrastructure) this year. They have asked us if we would take this opportunity to renew the sanitary sewer system. Margot Allain Bélanger, director of municipal operation for the Town of Shediac, indicated in an email dated February 19, 2019, that estimated cost of replacing the sanitary sewer system is approximately \$595,000 (including construction, engineering, contingency, and net taxes). This would offer significant cost savings to the GSSC compared to proceeding by itself later. The general manager recommends that we proceed with the replacement of our sanitary sewer system on Gallagher Street.

- 19-13** Moved by: Marie Ann Cormier
 Seconded by: Laura Gallant

THAT based on the cost estimate provided by the Town of Shediac for the replacement of the sanitary sewer system on Gallagher Street, the GSSC accepts in principle to pay the cost to replace said sanitary sewer system. A second motion will be required once the tender process is completed and the exact cost is known. The amount shall be paid from our Capital Reserve Fund.

Motion Carried

8. UNFINISHED BUSINESS

1. Infiltration study

Update

Chris Gallant presented data from a flow meter on Ohio Road. The data shows increased wastewater flows when there is a rain event or mild temperatures (snow melt).

2. Funds / Subsidies

a) Building Canada Fund

Update

The general manager mentioned that a meeting took place Friday, February 22 at the Shediac Town Hall. Present were the mayor, the Town general manager, the director of municipal operations, the finance director, Chris Gallant of Crandall Engineering, and myself. We discussed the scope of the funding request for underground infrastructure refurbishment for West Shediac. The mayor explained that he met with ministers from the provincial and federal levels and that the province didn't have the funds at the moment to support this request. The mayor suggested that we revise the scope of the application with priorities and that he will re discuss the revised application with government. Chris will prepare a revised application.

b) Gas Tax Fund

Update

Chris Gallant presented the application document for sanitary sewer main renewal in Pointe-du-Chêne and 2 lift stations refurbishment (all included in one application).

19-14 Moved by: Laura Gallant
Seconded by: Marie Ann Cormier

That Crandall Engineering Ltd. submit to the Province on our behalf the document entitled: The Greater Shediac Sewerage Commissions Sanitary Sewer Improvements for the GTF Administrative Agreement (2014-2018).

Motion Carried

3. Long-term study

a) Update - Study

Chris Gallant mentioned that the document was forwarded to Tim LeBlanc of the DELGNB. We are awaiting his department's comments.

b) Update – Preliminary design

Chris Gallant mentioned that they are looking at the number of screw pumps required for the main lift station at the facility. They are also reviewing the electrical requirements, generator sizing, etc. He added that he and the general manager visited a treatment facility recently in Quispamsis which had recently added pre-treatment to their lagoon system. The new facility has components similar to what we are looking for. The visit proved to be quite informative and will help in the design of our own new pre-treatment facility.

Chris also mentioned that a draft preliminary design will probably only be ready in April instead of March.

4. GTF – Pointe-du-Chêne Sanitary Sewer System Improvements (2017)

a) Contract 2 (St-John Street piping)

Update

Chris Gallant mentioned that the construction is off to a slow start, in part due to bad weather, but is starting to pick up pace. The archeologist will be on site when construction nears second avenue.

5. Parlee Beach Sanitary Sewer System Improvements and lift station No. 10.

Update

Chris Gallant mentioned that all sanitary pipe work is completed and the generator and the majority of the mechanical work is completed. There remains some interior work and electrical work. The lift station is fully operational. Site cleanup will take place later in the spring when weather permits.

6. Purchase of a new large maintenance tractor

The general manager explained that we have received three submissions. They were reviewed by the general manager, our 2 operators, and our chairperson. A summary of the results was emailed to the members. The general manager recommends that we purchase a new large maintenance tractor with snow blower and lawn mowing attachments from Fort Equipment Limited for the total price of \$68,208.52 including the trade-in of our 2003 Case International tractor with snow blower and lawn mower attachments.

19-14a Moved by: Laura Gallant
 Seconded by: Marie Ann Cormier

That as per the recommendation of the selection committee, a Kubota M5-091 tractor with LA1854 Loader, Kubota M7988 snow blower, and Kubota SE4280 lawn mower be purchased from Fort Equipment Limited, Amherst, Nova Scotia, for the total price of \$68,208.52 including taxes and including the trade-in of our 2003 Case International tractor with snow blower and lawn mower attachments. This amount will be paid from the Capital Reserve Fund.

Motion Carried

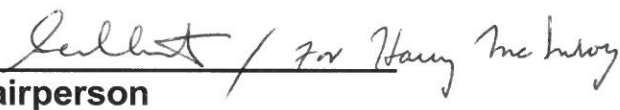
9. NEXT MEETING

The next monthly meeting is scheduled for Wednesday, March 20, 2019, at 7:00 p.m., at the Commission's head office.

The April monthly meeting is scheduled for Thursday, April 25, 2019, at 7:00pm, at the Commission's head office (following our AGM).

10. ADJOURNMENT

Laura Gallant moved that the meeting be adjourned at 8:02 p.m.


 Chairperson