

THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 676, held on

Wednesday, December 18, 2019

at 6:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

Members present:	H.J. (Harry) McInroy, Laura Gallant, Marie Ann Cormier, Susan Cormier, Raymond Cormier, Jean-Charles Dugas,	chairperson vice-chairperson treasurer secretary member member
Also present:	Joey Frenette, Stephanie Bernard,	general manager office manager
And:	Chris Gallant.	Crandall Engineering Ltd.

MINUTES

1. CALL TO ORDER

The chairperson, H.J. (Harry) McInroy, called the meeting to order at 5:58 p.m. He wishes a warm welcome to all who are present.

2. APPROVAL OF THE AGENDA

19-81 Moved by: Raymond Cormier
Seconded by: Marie Ann Cormier

That the agenda, dated December 18, 2019, be approved as submitted.

Motion Carried

3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 674, held on Wednesday, November 20, 2019.

19-82 Moved by: Marie Ann Cormier
Seconded by: Susan Cormier

That the minutes of the monthly meeting, meeting No. 674, held on Wednesday, November 20, 2019, be approved as submitted.

Motion Carried

2. Approval of the minutes of the special meeting, meeting No. 675, by email, held on Saturday, November 30, 2019

19-83 Moved by: Susan Cormier
Seconded by: Jean-Charles Dugas

That the minutes of the special meeting, meeting No. 675, by email, held on Saturday, November 30, 2019, be approved as submitted.

Motion Carried

4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries and petitions for this meeting.

5. REPORTS

1. Administrative report

The office manager presented the administrative report and answered questions from the members.

- 19-84** Moved by: Laura Gallant
Seconded by: Raymond Cormier

That the administrative report, dated December 18, 2019, is approved as submitted.

Motion Carried

- 19-85** Moved by: Laura Gallant
Seconded by: Jean-Charles Dugas

That the purchase of parts for lift station No. 21 from Thomas Industrial Sales, for a total amount of \$ 3,036.84 (including net HST), be paid from the lift station No. 21 and lift station No. 22 reserve fund.

Motion Carried

2. General Manager's report

The general manager read his report and answered questions from the members

- 19-86** Moved by: Marie Ann Cormier
Seconded by: Susan Cormier

That the general manager's report, dated December 18, 2019, is approved as submitted.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Report – Town of Shediac representatives

There is no report for this meeting.

5. Report – Beaubassin-est Rural Community representatives

There is no report for this meeting.

6. Report – Pointe-du-Chêne LSD representative

There is no report for this meeting.

7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

6. CORRESPONDENCE

1. There is no correspondence for this meeting.

7. NEW BUSINESS

1. Reserve Fund

19-87 Moved by: Susan Cormier
 Seconded by: Laura Gallant

That following the review of the 2019 budget and projections foreseen for the fiscal year ending December 31, 2019, it was decided to transfer the amount of \$525,000.00 to the capital reserve fund.

Motion carried

2. 2020 Shediac and Scoudouc Sewer Rate

19-88 Moved by: Susan Cormier
 Seconded by: Laura Gallant

That the user charge rate for Shediac (area north of Highway 15 with the exception of Riverside Drive and Lino Road) and Scoudouc LSD (from the Northern limit to the Scoudouc River) is set at \$329.00 per unit for the year 2020 and if paid in full by February 28, 2020, a discount of \$25.00 per unit will be applied (net rate of \$304.00 per unit).

Motion Carried

3. 2020 Cap Bimet / Boudreau-Ouest Sewer Rate

19-89 Moved by: Susan Cormier
 Seconded by: Jean-Charles Dugas

That the user charge rate for Cap Bimet / Boudreau-Ouest is set at \$528.00 per unit for the year 2020 and if paid by February 28, 2020, a discount of \$18.00 per unit will be applied (net rate of \$510.00 per unit).

Motion Carried

4. 2020 Scoudouc Road Sewer Rate

19-90 Moved by: Susan Cormier
 Seconded by: Marie Ann Cormier

That the user charge rate for Scoudouc Road LSD is set at \$429.00 per unit for the year 2020 and if paid by February 28, 2020, a discount of \$18.00 per unit will be applied (net rate of \$411.00 per unit).

Motion Carried

5. Lift station No. 5 – New roof – invoice

The general manager mentioned that the reconstruction of the new roof and new siding is essentially complete. He showed the members pictures of the building. He also explained that the estimated total cost (from the general contractor and the electrical contractor) is \$24,000.00 plus HST. He also explained to the members that the lift station's original roofing, siding, and choice of colours were made by the Town of Shediac and that they were looking after the exterior maintenance of the building in the past. The general manager asked the members if the GSSC should ask the Town to pay for a portion of the refurbishment cost and that the GSSC would now be responsible for the exterior maintenance. The members discussed and suggested that we request that the Town of Shediac contributes 40% of the cost of the project. Once the exact amount is known, the general manager will send a request to the Town.

19-91 Moved by: Susan Cormier
 Seconded by: Jean-Charles Dugas

THAT since the exterior roofing design and siding colour of sewage lift station No. 5, 150 Pleasant Street, were chosen by the Town of Shediac (back in 1986);

THAT there was a verbal agreement between the GSSC and the Town of Shediac that exterior maintenance of the building would be conducted by the Town (as it has been since 1986);

THAT the lift station's roofing and siding had to be replaced due to damage caused by Hurricane Dorian this past September and that the new roofing and siding colours are to match the existing building in John Lyons' Park at the Mayor's request;

That the GSSC's general manager sends a request in writing to the Town of Shediac to financially participate in the cost of the repairs once the final cost is known. The cost is estimated to be \$24,000.00 plus taxes. The members recommend that we request the Town pays 40% of the total cost. In addition, the GSSC agrees that it will now be responsible for the exterior maintenance of the building.

Motion Carried

6. 2020 monthly meeting dates

The general manager suggested that we continue with the third Wednesday of every month at 6:00pm for the scheduling of our monthly meetings for the year 2020. The members agreed. The general manager will soon send meeting requests to the members for the first few months.

8. UNFINISHED BUSINESS

1. Infiltration study

Update

Chris Gallant mentioned that the flow meters are now operational and the one installed on Ohio Road still showed significant increase in flows after rainfall events. The general manager will conduct a follow-up.

2. Funds / Subsidies

a) Building Canada Fund

Update

Chris Gallant mentioned that there is no new update for this meeting.

b) Gas Tax Fund

Update

Chris Gallant mentioned that the Director of the Community Funding Branch, DELGNB, mentioned that they are looking at projects for the year 2020. We are hopeful that our Pointe-du-Chêne project will be selected.

3. Long-term study

a) Update – Preliminary design

Chris Gallant mentioned that there is no new update for this meeting.

b) Update – IBA Fund

Chris Gallant mentioned that there is a possibility that New Brunswick is not participating in this fund. Crandall Engineering is, however, still working at scheduling a meeting with the Province in the new year.

4. Parlee Beach Sanitary Sewer System Improvements and lift station No. 10.

Update

Chris Gallant mentioned that only minor deficiencies remain. The general manager suggested that we remove this item from future agendas. The members agreed.

5. Town of Shediac – Gallagher Street refurbishment

Update

Chris Gallant mentioned that there were issues with the base asphalt and that NB Power still had to remove some abandoned hydro poles. He, however, confirmed that the sanitary system is complete and fully functional. The general manager suggested that we remove this item from future agendas. The members agreed.

6. Lift station No. 8. Addition of a generator.

Update

Chris Gallant mentioned that the general contractor, Camille Léger Ltd, was sent a request for pricing so we can proceed with the ordering of the generator. Chris is confident we will receive the generator before the end of March 2020.

Chris also mentioned that he is still working with the DELGNB for the exact placement of the generator on the property.

9. NEXT MEETING

The next monthly meeting is scheduled for Wednesday, January 15, 2020, at 6:00pm, at the Commission's head office.

10. ADJOURNMENT

Jean-Charles Dugas moved that the meeting be adjourned at 6:35 p.m.


Chairperson