

# THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 669, held on

Wednesday, June 19, 2019

at 6:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

<b>Members present:</b>	H.J. (Harry) McInroy,	chairperson
	Laura Gallant,	vice-chairperson
	Susan Cormier,	secretary
	Marie Ann Cormier,	treasurer
	Raymond Cormier,	member
	Jean-Charles Dugas,	member
<b>Also present:</b>	Joey Frenette,	general manager
	Stephanie Bernard,	office manager

## MINUTES

### 1. CALL TO ORDER

The chairperson, H.J. (Harry) McInroy, called the meeting to order at 6:00 p.m. He wishes a warm welcome to all who are present.

### 2. APPROVAL OF THE AGENDA

19-41 Moved by: Jean-Charles Dugas  
Seconded by: Laura Gallant

That the agenda, dated June 19, 2019, be approved as submitted.

Motion Carried

### 3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 668, held on Wednesday, May 15, 2019.

19-42 Moved by: Raymond Cormier  
Seconded by: Susan Cormier

That the minutes of the monthly meeting, meeting No. 668, held on Wednesday, May 15, 2019, be approved as submitted.

Motion Carried

### 4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries and petitions for this meeting.

## 5. REPORTS

### 1. Administrative report

The office manager presented the administrative report and answered questions from the members.

**19-43** Moved by: Laura Gallant  
Seconded by: Marie Ann Cormier

That the purchase of two computers from Southampton Computers, for a total amount of \$3,819.60 (including net HST), be paid from the capital reserve fund.

Motion Carried

**19-44** Moved by: Laura Gallant  
Seconded by: Susan Cormier

That a former employee's accumulated vacation and sick days, in the amount of \$1936.37, be paid from the employee reserve fund.

Motion Carried

**19-45** Moved by: Jean-Charles Dugas  
Seconded by: Laura Gallant

That the administrative report, dated June 19, 2019, is approved as submitted.

Motion Carried

### 2. General Manager's report

The general manager read his report and answered questions from the members. He also presented a quote from Bélanger Electric regarding the installation of new UPS and bypass control wiring at lift stations No. 2, No. 3, and No. 4.

**19-46** Moved by: Raymond Cormier  
Seconded by: Jean-Charles Dugas

That the GSSC accepts the quote from Bélanger Electric to install new UPS and bypass control wiring at lift stations No. 2, No. 3, and No. 4 as per the submitted quote in the amount of \$7,312.29, HST included.

Motion Carried

**19-47** Moved by: Laura Gallant  
Seconded by: Susan Cormier

That the general manager's report, dated June 19, 2019, is approved as submitted.

Motion Carried

### 3. General Committee

There is no general committee report for this meeting.

### 4. Report – Town of Shediac representatives

There is no report for this meeting.

5. Report – Beaubassin-est Rural Community representatives

There is no report for this meeting.

6. Report – Pointe-du-Chêne LSD representative

There is no report for this meeting.

7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

## 6. CORRESPONDENCE

1. Letter to Ms. Diane Leger

The general manager explained that he met with Ms. Leger and presented her a letter regarding the resolution of her file.

## 7. NEW BUSINESS

1. There is no new business for this meeting.

## 8. UNFINISHED BUSINESS

1. Infiltration study

Update

The general manager mentioned that flow meters are still in place at all 3 locations. He also added that he met with the property owner on Ohio Road regarding infiltration issues. The property owner will make corrections and a site visit will take place by the end of June.

The chairperson added that our standard specifications should ensure that all future campground designs are such that all collector pipes can be easily inspected/videoed, and that connections/piping are free from surface/ground water infiltration. The general manager indicated that our standard specifications have been updated a few years ago regarding campground trailer connections. He will review with Crandall Engineering regarding ways to better inspect collector pipes.

2. Funds / Subsidies

a) Building Canada Fund

Update

The general manager mentioned that there is no new update for this meeting.

b) Gas Tax Fund

Update

The general manager mentioned that there is no new update for this meeting.

3. Long-term study

a) Update - Study

The general manager mentioned that since the final report has been approved and is now posted on our website that this item may be removed from future agendas and the updates on preliminary design become item a).

b) Update – Preliminary design

The general manager mentioned that the pre-design was on hold for new revisions of the MBBR from the supplier. The revisions have been received and drawings are being revised to reduce the building footprint and cost. Pre-design is still on budget.

In addition, he mentioned that Crandall Engineering is completing a funding request through IBA (Integrated Bilateral Agreement) under the Investing in Canada Infrastructure Program. The general manager added that the IBA Fund will become item b) under this section in future agendas.

4. GTF – Pointe-du-Chêne Sanitary Sewer System Improvements (2017)

a) Contract 2 (St-John Street piping)

Update

The general manager mentioned that the construction is complete. Minor repairs are being completed to private properties and manhole adjustments. Crandall Engineering will need to re sample well water, submit archeological reports and various other requirements for the EIA in the next few months.

5. Parlee Beach Sanitary Sewer System Improvements and lift station No. 10.

Update

The general manager mentioned that Parlee Beach restoration will be completed this week. The park's sanitary sewer services have been videoed and show acceptable pipe conditions; however, piping could be flushed due to sand build up. The park has been informed that outdoor showers will need to be designed/built in a way that does not allow surface water to enter the new sewer system.

6. Town of Shediac – Gallagher Street refurbishment

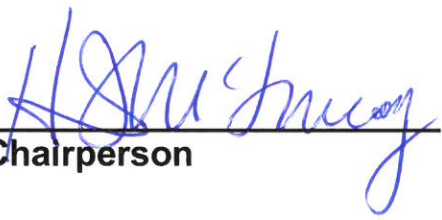
The general manager mentioned that the Town of Shediac tender closed today and the lowest submitted price is much lower than the engineers estimate. Crandall Engineering still must verify the tender submission and the town will then advise the GSSC of the sanitary sewer portion cost of the project. A motion will be required at the next meeting once the exact amount is known.

## 9. NEXT MEETING

The next monthly meeting is scheduled for Wednesday, July 17, at 6:00pm, at the Commission's head office.

**10. ADJOURNMENT**

Susan Cormier moved that the meeting be adjourned at 6:40 p.m.

  
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**Chairperson**