

# THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 667, held on

Thursday, April 25, 2019

at 7:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

<b>Members present:</b>	H.J. (Harry) McInroy, Laura Gallant, Susan Cormier, Marie Ann Cormier, Raymond Cormier, Jean-Charles Dugas,	chairperson vice-chairperson secretary treasurer member member
<b>Also present:</b>	Joey Frenette, Stephanie Bernard,	general manager office manager
<b>And:</b>	Chris Gallant. Ms. Leger	Crandall Engineering Ltd.

## MINUTES

### 1. CALL TO ORDER

The chairperson, H.J. (Harry) McInroy, called the meeting to order at 7:00 p.m. He wishes a warm welcome to all who are present.

### 2. APPROVAL OF THE AGENDA

19-28 Moved by: Laura gallant  
Seconded by: Raymond Cormier

That the agenda, dated April 25, 2019, be approved as submitted.

Motion Carried

### 3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 664, held on Tuesday, March 26, 2019.

19-29 Moved by: Laura gallant  
Seconded by: Marie Ann Cormier

That the minutes of the monthly meeting, meeting No. 664, held on Tuesday, March 26, 2019, be approved as submitted.

Motion Carried

2. Approval of the minutes of the special meeting, meeting No. 665, held on Wednesday, April 17, 2019.

**19-30** Moved by: Susan Cormier  
 Seconded by: Jean-Charles Dugas

That the minutes of the special meeting, meeting No. 665, held on Wednesday, April 17, 2019, be approved as submitted.

Motion Carried

#### **4. PRESENTATIONS, ENQUIRIES AND PETITIONS**

1. Ms. Marie Simone Diane Leger, Cap-Bimet.

Ms. Leger expressed that she shouldn't be charged an annual sewer fee since her property is more than 250 feet from the sanitary sewer system. She admits that she probably received correspondence regarding the matter, years ago, but her then boyfriend probably disregarded the notices. She explained that she's going through hardship and that the liens brought on by the Commission against her property are causing her grief. She is asking that the Commission review her case. The chairperson thanked her for her presentation and indicated that staff will bring a recommendation to the members at the next meeting. A written decision will then be forwarded to her.

Ms. Leger left the meeting at this point.

#### **5. REPORTS**

1. Administrative report

The office manager presented the administrative report and answered questions from the members.

**19-31** Moved by: Laura Gallant  
 Seconded by: Marie Ann Cormier

That the administrative report, dated April 25, 2019, is approved as submitted.

Motion Carried

2. General Manager's report

The general manager read his report and answered questions from the members.

**19-32** Moved by: Jean-Charles Dugas  
 Seconded by: Raymond Cormier

That the general manager's report, dated April 25, 2019, is approved as submitted.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Report – Town of Shediac representatives

Raymond Cormier mentioned that he will bring the information from the general manager's report regarding the quantity of wastewater collected and treated on a quarterly basis in his report to Town Council.

5. Report – Beaubassin-est Rural Community representatives

There is no report for this meeting.

6. Report – Pointe-du-Chêne LSD representative

There is no report for this meeting.

7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

## 6. CORRESPONDENCE

1. There is no correspondence for this meeting.

## 7. NEW BUSINESS

1. Approvals to operate.

The general manager briefly presented the new Approvals to Operate from the DELGNB for our Cap-Brulé and Scoudouc systems. There are essentially no changes except that now all municipalities shall report wastewater overflows caused by rain and/or snow melt. Since the GSSC was already reporting these types of overflows, there are essentially no changes in our Approvals.

## 8. UNFINISHED BUSINESS

1. Infiltration study

Update

Chris Gallant mentioned that the flow meters are still in place and that there is no new data for this meeting.

2. Funds / Subsidies

- a) Building Canada Fund

Update

Chris Gallant mentioned there are no new updates on our existing applications.

- b) Gas Tax Fund

Update

Chris Gallant mentioned that his office will contact with the province to try and get an update.

3. Long-term study

a) Update - Study

Chris Gallant mentioned that he has had discussions recently with representatives from the DELGNB and they cannot provide information as to potential requirements for treatment in more than 5 years from now. Therefore, a meeting with the department would not provide additional information. Chris recommends that they finalize the document for the board's and staff's approval. The general manager agrees and proposes that once the board and staff have approved, the document could be posted on our website.

b) Update – Preliminary design

Chris Gallant mentioned that they are reviewing the ammonia removal part of the proposed new facility by comparing a SAGR system versus a MBBR. Chris then showed a power point presentation briefly describing both systems. He also proposed that the general manager joins Crandall Engineering to visit a MBBR system in the province of Quebec. The site visit should take place in the next few weeks.

4. GTF – Pointe-du-Chêne Sanitary Sewer System Improvements (2017)

a) Contract 2 (St-John Street piping)

Update

Chris Gallant mentioned that the sewer main pipe installation is completed and that the contractor will proceed with road reconstruction once weather improves.

5. Parlee Beach Sanitary Sewer System Improvements and lift station No. 10.

Update

Chris Gallant mentioned that general cleanup, property restoration and a section of road restoration will start once weather improves. He also added that the agreement between the GSSC and the province regarding the operation and maintenance of the park's sanitary sewer system will be clarified to indicate that the GSSC is not responsible for the sanitary sewer services from the buildings to the new gravity sewer main. The services will remain the responsibility of the province. The general manager added that Crandall Engineering will soon conduct a video assessment of the sanitary sewer services.

6. Town of Shediac – Gallagher Street refurbishment

Chris Gallant mentioned that a review of the design plan took place recently with the general manager and staff from the Town of Shediac. He also mentioned that a section of Centennial Drive might have to be replaced since it's in bad condition and all the sanitary flows from Gallagher Street must flow through Centennial Drive. The general manager added that the cost of repairing a section of Centennial Drive will be borne entirely by the GSSC.

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7. Employee benefits

The general manager presented the revised Employee Benefits document which now reflect the changes to the compensation for operators on call time. He also added New Brunswick's Family Day as a paid holiday.

19-33 Moved by: Laura Gallant  
Seconded by: Jean-Charles Dugas

That the revised Employee Benefits document be approved as submitted.

Motion Carried

8. Operator Level 1.

The general manager mentioned that 14 applications were received. The selection committee chose 3 applicants for an interview, with 2 additional potential candidates. The interviews will be conducted next week by the general manager, the chairperson, Jean-Charles Dugas, member, and Pierre Plourde of Crandall Engineering.

19-34 Moved by: Raymond Cormier  
Seconded by: Susan Cormier

That, following the recommendation of the interview committee, the general manager is authorized to offer permanent full-time employment to the selected candidate for the position of level 1 wastewater treatment and collection operator. This position is subject to a one-year probationary period.

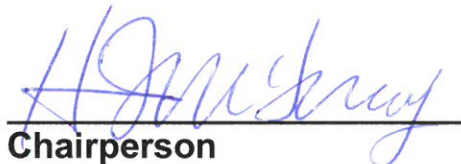
Motion Carried

9. **NEXT MEETING**

A General Committee meeting is scheduled for Wednesday, May 15, at 6:00pm, at the Commission's head office. It will be followed by our monthly meeting at 7:00pm.

10. **ADJOURNMENT**

Jean-Charles Dugas moved that the meeting be adjourned at 8:24 p.m.

  
Chairperson