

THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 661, held on

Tuesday, January 22, 2019

at 7:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

Members present:	Harold McInroy, Laura Gallant, Marie Ann Cormier,	chairperson vice-chairperson treasurer
Absent:	Susan Cormier,	secretary
Also present:	Joey Frenette, Stephanie Bernard,	general manager office manager
And:	Chris Gallant.	Crandall Engineering Ltd.

MINUTES

1. CALL TO ORDER

The chairperson, Harold McInroy, called the meeting to order at 7:00 p.m. He wishes a warm welcome to all who are present.

2. APPROVAL OF THE AGENDA

19-01 Moved by: Laura Gallant
Seconded by: Marie Ann Cormier

That the agenda, dated January 22, 2019, be approved as submitted.

Motion Carried

3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 660, held on Wednesday, December 19, 2018.

19-02 Moved by: Marie Ann Cormier
Seconded by: Laura Gallant

That the minutes of the monthly meeting, meeting No. 660, held on Wednesday, December 19, 2018, be approved as submitted.

Motion Carried

4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries and petitions for this meeting.

5. REPORTS

1. Administrative report

The office manager presented the administrative report and answered questions from the members.

19-03 Moved by: Laura Gallant
Seconded by: Marie Ann Cormier

That the administrative report, dated January 22, 2019, is approved as submitted.

Motion Carried

2. General Manager's report

The general manager read his report and answered questions from the members.

19-04 Moved by: Laura Gallant
Seconded by: Marie Ann Cormier

That the general manager's report, dated January 22, 2019, is approved as submitted.

Motion Carried

19-05 Moved by: Marie Ann Cormier
Seconded by: Laura Gallant

That the general manager be authorized to purchase a new sewer lateral camera from Hetek Solutions Inc. for the quoted price of \$9,098.15 plus taxes. This amount shall be paid from the Capital reserve fund.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Report – Town of Shediac representatives

Laura Gallant mentioned that the Town of Shediac Mayor will meet with government officials in Fredericton in the near future and will express his support towards our joint subsidy request for infrastructure improvements in West Shediac.

5. Report – Beaubassin-est Rural Community representatives

There is no report for this meeting.

6. Report – Pointe-du-Chêne LSD representative

There is no report for this meeting.

7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

6. CORRESPONDENCE

1. Letter from Small Claims Court of New Brunswick

The office manager explained that she made a request for a judgment against a client's property who hadn't paid their sewer bill the past 2 years. Usually we get a default judgment, but in this case the client responded to the court that he didn't agree. The case will go before an adjudicator sometime in the spring. We will keep the members updated of any development.

7. NEW BUSINESS

1. Purchase of a new large maintenance tractor

The general manager explained that the tractor we presently use is 16 years old and is having issues with the transmission. He also mentioned that the purchase of a new tractor is part of our 5-year plan. He will submit a request for proposals for a new tractor and attachments to NBON in the coming days and will bring a summary of results at the next monthly meeting. The members agreed.

8. UNFINISHED BUSINESS

1. Infiltration study

Update

Chris Gallant mentioned that the weather since the last meeting didn't produce any change in data. However, with the forecasted mild temperature and rain next Thursday, it will be interesting to see the new data. A report will be brought to the next monthly meeting.

2. Funds / Subsidies

- a) Building Canada Fund

Update

Chris Gallant mentioned that there is no new update for this meeting.

- b) Gas Tax Fund

Update

Chris Gallant presented a letter addressed to the general manager dated January 21, 2019, regarding their proposal to prepare two subsidy requests under the Gas Tax Fund. One of the proposed projects is to replace or reline approximately 1200 metres of sewer gravity mains in the Pointe-du-Chêne area, and the other is to conduct upgrades to our lift station No. 9 and lift station No. 14.

19-06 Moved by: Laura Gallant
 Seconded by: Marie Ann Cormier

That Crandall Engineering Ltd. proceed with the preparation of two subsidy applications to the Gas Tax Fund as per their proposal dated January 21, 2019.

Motion Carried

3. Long-term study

a) Update - Study

The members and staff have reviewed the Study and do not have any additional comments. Chris Gallant mentioned that the next step would be to submit the Study to the DELGNB for their review and we could meet with them to discuss and receive comments. The chairperson agreed that this seemed to be the next logical step. The other members agreed as well.

b) Update – Preliminary design

Chris Gallant mentioned that they have had discussions with suppliers of required major components in order to get an idea of building sizing requirements, etc. They are also completing the hydraulic modelling of the new proposed system and are looking at the new aeration system requirements.

4. GTF – Pointe-du-Chêne Sanitary Sewer System Improvements (2017)

a) Contract 2 (St-John Street piping)

Update

Chris Gallant mentioned that the tender closes next Tuesday, January 29, at 11:00am, at our head office. All permits are now in place and we have received an estimated budget cost for the archeological inspection.

The general manager proposed that the GSSC hold a special meeting by email to award the project once Crandall Engineering has reviewed the submissions and provided their recommendation in writing to the GSSC. The members agreed.

5. Parlee Beach Sanitary Sewer System Improvements and lift station No. 10.

Update

Chris Gallant mentioned that a pre-startup has taken place today. The general manager added that the new pumps, new VFD, and new flow meter were tested. A second VFD should arrive within a day or two. The new lift station will be operational next Monday.

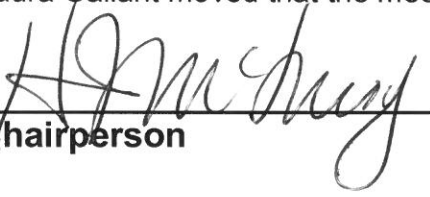
The chairperson inquired about the bored section of gravity main. Chris explained that the initial borehole was used, and the property owner granted our request for a new easement which is 10 metres closer to their residence. The general manager will now send the drawing of the new alignment to our lawyers to have the sewer easement finalized. Chris also explained that the grade of the bored section is approximately .85%, and this will allow a better pipe grade for the replacement of the St-John Street main gravity sewer.

9. NEXT MEETING

The next monthly meeting is scheduled for Tuesday, February 26, 2019, at 7:00 p.m., at the Commission's head office.

10. ADJOURNMENT

Laura Gallant moved that the meeting be adjourned at 7:36 p.m.


Chairperson