

# THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 647, held on

Wednesday, March 14, 2018

at 7:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

|                         |   |   |
|-------------------------|---|---|
| <b>Members present:</b> | Roger Caissie,<br>Harold McInroy,<br>Laura Gallant,<br>André Bourque,<br>Marie Ann Cormier,<br>Michelle Gallant-Richards, | chairperson<br>vice-chairperson<br>treasurer<br>secretary<br>member<br>member |
| <b>Also present:</b>    | Joey Frenette,<br>Stephanie Bernard,  | general manager<br>office manager   |
| <b>And:</b>             | Chris Gallant,  | Crandall Engineering Ltd.   |

## MINUTES

### 1. CALL TO ORDER

The chairperson, Roger Caissie, called the meeting to order at 7:00 p.m. He wishes a warm welcome to all who are present.

### 2. APPROVAL OF THE AGENDA

18-14 Moved by: Harold McInroy  
Seconded by: Laura Gallant

That the agenda, dated March 14, 2018, be approved as submitted.

Motion Carried

### 3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 646, held on Wednesday, February 7, 2018.

18-15 Moved by: Marie Ann Cormier  
Seconded by: André Bourque

That the minutes of the monthly meeting, meeting No. 646, held on Wednesday, February 7, be approved as submitted.

Motion Carried

### 4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries and petitions for this meeting.

## 5. REPORTS

### 1. Administrative report

The office manager presented the administrative report and answered questions from the members. She also indicated to the members that the auditors could present the draft audited financial statements the week of March 26. The members agreed on Tuesday, March 27, at 5:00 pm.

**18-16** Moved by: Marie Ann Cormier  
 Seconded by: Laura Gallant

That the administrative report, dated March 14, 2018, be approved as submitted.

Motion Carried

### 2. General Manager's report

The general manager read his report and answered questions from the members.

**18-17** Moved by: Harold McInroy  
 Seconded by: André Bourque

That the general manager's report, dated March 14, 2018, be approved as submitted.

Motion Carried

### 3. General Committee

There is no general committee report for this meeting.

### 4. Report – Town of Shediac representatives

There is no report for this meeting.

### 5. Report – Beaubassin-est Rural Community representatives

Michelle Gallant-Richards mentioned that she presents the last approved minutes of the Commission as a report of activities to the BERC council. The general manager offered to post the minutes on our website once approved. The members agreed.

### 6. Report – Pointe-du-Chêne LSD representative

There is no report for this meeting.

### 7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

## 6. CORRESPONDENCE

### 1. There is no correspondence for this meeting.

## 7. NEW BUSINESS

1. Refinancing of debenture AY-42

- a) Short-term financing

- 18-18** Moved by: Laura Gallant  
 Seconded by: Marie Ann Cormier

That the office manager be authorized to secure short-term bridge financing for the sum of \$948,000.00 from the National Bank of Canada, not to exceed 5 years for the refinancing of debenture AY-42 on May 16, 2018 to be replaced by a long-term borrowing from the New Brunswick Municipal Finance Corporation for a period not to exceed 20 years.

Motion Carried

- b) New debenture

- 18-19** Moved by: Laura Gallant  
 Seconded by: André Bourque

That the office manager be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Greater Shediac Sewerage Commission debenture in the principal amount of \$948,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Greater Shediac Sewerage Commission agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

Motion Carried

## 8. UNFINISHED BUSINESS

1. Infiltration study

Update

Chris Gallant mentioned that there is no new update for this meeting.

2. Funds / Subsidies

- a) Building Canada Fund

Update

Chris Gallant mentioned that there is no new update for this meeting.

- b) Gas Tax Fund

Update

Chris Gallant mentioned that there is no new update for this meeting.

c) Clean Water and Wastewater Fund

Update

Chris Gallant mentioned that there is no new update for this meeting.

3. Long-term study

Update

Chris Gallant mentioned that there is no new update for this meeting.

4. GTF – Pointe-du-Chêne Sanitary Sewer System Improvements (2017)

a) Contract 1 (Lift Station No. 7 and surrounding piping)

Update

Chris Gallant mentioned he and the general manager attended an on-site job meeting yesterday with the contractor and the electricians. The lift station should be ready for startup in 2 to 3 weeks. Chris then showed pictures of the lift station.

b) Contract 2 (St-John Street piping)

Update

Chris Gallant mentioned that there will be a public open house at the GSSC head office tomorrow evening for people looking for more information or to comment on the project. It's possible that Pierre Doucet, DELGNB, will be present at the session.

Harold McInroy asked Chris if special interest groups should be contacted to explain the project. Chris mentioned that there are no requirements in the legislation, but that he would meet with a group if they wished.

5. CWWF – Lift Station Upgrades (2017)

Update

Chris Gallant mentioned that a generator was delivered at lift station No. 11 and at lift station No. 12. He also mentioned that the Province accepted our request to invest the remaining funds by adding a generator to lift station No. 1.

6. Parlee Beach Sanitary Sewer System Improvements and lift station No. 10.

Update

Chris Gallant mentioned that he has been negotiating with Dexter Construction and the DTINB to see if there's a way to lower the price by modifying certain aspects of the contract and/or extending the project deadline. They have essentially reached an agreement, but Dexter Construction wishes to study the proposal for another day before making a final decision.

Chris explained that they are essentially proposing four phases:

- Phase 1 would be the installation of the gravity sewer main in the Parlee Beach Provincial Park boundaries. This would take place very soon.
- Phase 2 would be the upgrade of our lift station No. 10 as a change order to our GTF project since it's the same contractor. This would take place during the summer.

- Phase 3 would be the drilling of the gravity sewer main from near lift station No. 10 to the park and connection of buildings. This would take place in the fall.
- Phase 4 would be the abandonment of the existing piping, inspection chambers, and lift station.

The members discussed and would prefer that the upgrade of lift station No. 10 take place late in the summer or in the fall to avoid disturbing the locals and tourists during the summer months.

Once an agreement is reached between Dexter Construction and NBDTI, Chris will send a recommendation letter to the general manager, who will then prepare a motion authorizing the construction and will email it to all members for adoption. The members agreed.

#### 7. Purchase of a new truck

The general manager explained that we have received three submissions. They were reviewed by the selection committee. It is recommended that the GSSC purchase a new ½ ton 4x4 truck from Seaside Chevrolet. The general manager listed the prices of all three submissions.

**18-20** Moved by: Michelle Gallant-Richards  
 Seconded by: Laura Gallant

That as per the recommendation of the selection committee, a new 2018 Chevrolet Silverado ½ ton 4x4 truck be purchased from Seaside Chevrolet for the tendered price of \$25, 974.12 including taxes and registration and including the trade of our 2010 GMC ½ ton 4x4 truck. This amount will be paid from the Capital Reserve Fund.

Motion Carried

## 9. NEXT MEETING

The next monthly meeting is scheduled for Wednesday, April 11, 2018, at 7:00 p.m., at the Commission's head office.

The AGM is scheduled for Wednesday, April 11, 2018, at 6:00 p.m., at the Commission's head office.

A special meeting with the auditors is scheduled for Tuesday, March 27, 2018, at 5:00 p.m., at the Commission's head office.

## 10. ADJOURNMENT

The chairperson moved that the meeting be adjourned at 8:04 p.m.

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**Chairperson**