

THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 660, held on

Wednesday, December 19, 2018

at 7:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

Members present:	Harold McInroy, Laura Gallant, Susan Cormier, Marie Ann Cormier,	chairperson vice-chairperson secretary treasurer
Also present:	Joey Frenette, Stephanie Bernard,	general manager office manager
And:	Chris Gallant.	Crandall Engineering Ltd.

MINUTES

1. CALL TO ORDER

The chairperson, Harold McInroy, called the meeting to order at 6:54 p.m. He wishes a warm welcome to all who are present.

2. APPROVAL OF THE AGENDA

18-90 Moved by: Laura Gallant
Seconded by: Susan Cormier

That the agenda, dated December 19, 2018, be approved as submitted.

Motion Carried

3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 659, held on Friday, November 30, 2018.

18-91 Moved by: Marie Ann Cormier
Seconded by: Susan Cormier

That the minutes of the monthly meeting, meeting No. 659, held on Friday, November 30, 2018, be approved as submitted.

Motion Carried

4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries and petitions for this meeting.

5. REPORTS

1. Administrative report

The office manager presented the administrative report and answered questions from the members.

18-92 Moved by: Laura Gallant
 Seconded by: Marie Ann Cormier

That the administrative report, dated December 19, 2018, is approved as submitted.

Motion Carried

2. General Manager's report

The general manager read his report and answered questions from the members.

18-93 Moved by: Susan Cormier
 Seconded by: Marie Ann Cormier

That the general manager's report, dated December 19, 2018, is approved as submitted.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Report – Town of Shediac representatives

There is no report for this meeting.

5. Report – Beaubassin-est Rural Community representatives

There is no report for this meeting.

6. Report – Pointe-du-Chêne LSD representative

There is no report for this meeting.

7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

6. CORRESPONDENCE

1. There is no correspondence for this meeting.

7. NEW BUSINESS

1. Position level 1 operator

18-94 Moved by: Laura Gallant
 Seconded by: Marie Ann Cormier

Subject to the successful completion of the 12-month period work performance evaluation, that the general manager be authorized to offer permanent full-time

employment to Daniel St-Amand in the position of level 1 operator with all applicable employee benefits and salary as per the employee salary table.

Motion Carried

8. UNFINISHED BUSINESS

1. Infiltration study

Update

Laura Gallant asked if we could determine if a residence's sump pump was connected to our system by video of the main sewer. Chris Gallant and the general manager explained that it was difficult as a sump pump connection to the sanitary sewer system would be inside the residence, and the video can only see the end of the sewer service at the main sewer. An inspection inside the residence would be required to determine if a sump pump is connected.

Chris Gallant presented flow meter data from a manhole adjacent to lift station No. 9. It clearly shows that there is infiltration going to the lift station. He then presented data from a manhole on Ohio Road which also showed signs of infiltration. Finally, he presented data from the newly installed flow meter near the inlet of the Cap-Brulé WWTP which is providing valuable information for the preliminary design of the proposed upgrades to the facility.

2. Funds / Subsidies

a) Building Canada Fund

Update

Chris Gallant mentioned that there is no new update for this meeting.

b) Gas Tax Fund

Update

Chris Gallant mentioned that there is approximately \$9,000,000 in funding available to unincorporated areas per year for the next five years. He and the general manager will meet in the new year and discuss potential projects for funding application which will then be presented to the members at the next monthly meeting.

3. Long-term study

a) Update - Study

The general manager mentioned that a digital copy of the Shediac East Long-Term Wastewater Management Strategy was provided to each member. He proposed that we review and provide comments at the next monthly meeting. Chris Gallant mentioned that he will submit to the DELGNB for their comments as well.

b) Update – Preliminary design

Chris Gallant mentioned that they are monitoring flows at the Cap-Brulé WWTP and that geotechnical surveying has taken place. He is also preparing a phasing plan for the proposed project which he'll review with the general manager in the new year.

4. GTF – Pointe-du-Chêne Sanitary Sewer System Improvements (2017)

a) Contract 2 (St-John Street piping)

Update

Chris Gallant mentioned that we have obtained the Certificate of Determination for the project. He will now apply for a WAWA. The general manager mentioned that the request for additional funding was approved and that a revised agreement with the province has been signed.

Chris mentioned that we should be ready to go to tender early in the new year.

18-95 Moved by: Laura Gallant
 Seconded by: Susan Cormier

That Crandall Engineering Ltd proceeds with tendering of the Pointe-du-Chêne Sanitary Sewer System Improvements – St-John Street sewer main replacement once all the permits have been acquired.

Motion Carried

5. Parlee Beach Sanitary Sewer System Improvements and lift station No. 10.

Update

Chris Gallant mentioned that the contractor is behind schedule. The drilling was attempted for a fourth time and was not satisfactory. The property owner was contacted and agreed to move the originally requested easement to cover the first drilling which has good grade but is off laterally. Chris also mentioned that the fused HDPE pipe will be pulled through the original drilling and then be videoed to ensure it is acceptable.

There is also a delay in the delivery of the new generator. The general contractor will have to provide and maintain a temporary generator at his cost until the new generator is installed and operational. The lift station upgrade is progressing well and should be commissioned around January 18, 2019.

6. Sanitary sewer – Wayne Street to Stead Lane – culvert erosion

Update

Chris Gallant mentioned that the project has been completed. He presented a couple of pictures. The chairperson asked about the sewer main insulation and Chris explained that it is a circular shaped insulation which covers the sewer main completely. The general manager proposed that we now remove this item from the agenda. The members agreed.

7. Reserve Fund

18-96 Moved by: Marie Ann Cormier
Seconded by: Susan Cormier

That following the review of the 2018 budget and projections foreseen for the fiscal year ending December 31, 2018, it was decided to transfer the amount of \$705,000.00 the capital reserve fund.

Motion carried

9. NEXT MEETING

The next monthly meeting is scheduled for Tuesday, January 22, 2019, at 7:00 p.m., at the Commission's head office.

10. ADJOURNMENT

The chairperson moved that the meeting be adjourned at 7:43 p.m.

Chairperson