

THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 655, held on

Wednesday, July 18, 2018

at 7:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

Members present:	Roger Caissie, Harold McInroy, Laura Gallant, Marie Ann Cormier, Susan Cormier,	chairperson vice-chairperson treasurer member member
Absent:	André Bourque,	secretary
Also present:	Joey Frenette, Stephanie Bernard,	general manager office manager
And:	Chris Gallant,	Crandall Engineering Ltd.

MINUTES

1. CALL TO ORDER

The chairperson, Roger Caissie, called the meeting to order at 7:08 p.m. He wishes a warm welcome to all who are present.

2. APPROVAL OF THE AGENDA

18-48 Moved by: Harold McInroy
Seconded by: Marie Ann Cormier

That the agenda, dated July 18, 2018, be approved as submitted.

Motion Carried

3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 653, held on Wednesday, June 6, 2018.

18-49 Moved by: Laura Gallant
Seconded by: Susan Cormier

That the minutes of the monthly meeting, meeting No. 653, held on Wednesday, June 6, 2018, be approved as submitted.

Motion Carried

2. Approval of the minutes of the special meeting, No. 654, by email, held on Thursday, June 14, 2018.

18-50 Moved by: Harold McInroy
 Seconded by: Laura Gallant

That the minutes of the special meeting, No. 654, by email, held on Thursday, June 14, 2018, be approved as submitted.

Motion Carried

4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries and petitions for this meeting.

5. REPORTS

1. Administrative report

The office manager presented the administrative report and answered questions from the members.

18-51 Moved by: Laura Gallant
 Seconded by: Susan Cormier

That the administrative report, dated July 18, 2018, is approved as submitted.

Motion Carried

2. General Manager's report

The general manager read his report and answered questions from the members.

18-52 Moved by: Susan Cormier
 Seconded by: Marie Ann Cormier

That the general manager be authorized to purchase a small commercial lawn mowing tractor to a maximum cost of \$7,000.00 plus taxes.

Motion Carried

18-53 Moved by: Harold McInroy
 Seconded by: Laura Gallant

That the general manager's report, dated July 18, 2018, is approved as submitted.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Report – Town of Shediac representatives

Roger mentioned that construction has started for the ramps on and off Chesley Street to highway 15.

5. Report – Beaubassin-est Rural Community representatives

There is no report for this meeting.

6. Report – Pointe-du-Chêne LSD representative

There is no report for this meeting.

7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

6. CORRESPONDENCE

1. There is no correspondence for this meeting.

7. NEW BUSINESS

1. Election and appointment of officers

Roger Caissie mentioned that he is interested in continuing as the chairperson. He spoke to other members and Harold McInroy is interested in continuing as the vice-chairperson and Laura Gallant is interested in continuing as treasurer. Roger asked Susan Cormier if she would be interested as serving as secretary and she agreed.

- 18-54** Moved by: Harold McInroy
 Seconded by: Marie Ann Cormier

That the following appointments take effect immediately and remain in effect for a term of two (2) years:

Roger Caissie,	chairperson
Harold McInroy,	vice-chairperson
Susan Cormier,	secretary
Laura Gallant,	treasurer

Motion Carried

8. UNFINISHED BUSINESS

1. Infiltration study

Update

Chris mentioned that there was no significant rain event since the last meeting. Therefore, there is no report for this meeting. He did add that a flow meter will soon be installed at a lift station to monitor flow coming from a private lift station.

2. Funds / Subsidies

- a) Building Canada Fund

Update

Chris mentioned that there is no new update for this meeting.

b) Gas Tax Fund

Update

Chris mentioned that there is no new update for this meeting.

3. Long-term study

Update

The long-term study was presented during a general committee meeting previous to this meeting. The staff and members will review and provide feedback to our engineers at our next monthly meeting.

4. GTF – Pointe-du-Chêne Sanitary Sewer System Improvements (2017)

a) Contract 1 (Lift Station No. 7 and surrounding piping)

Update

Chris showed pictures of lift station No. 7. He mentioned that the project is essentially complete.

b) Contract 2 (St-John Street piping)

Update

Chris mentioned that the property owners on St-John Street will be invited to attend an open house explaining the project. This will complete the EIA requirements.

5. CWWF – Lift Station Upgrades (2017)

Update

Chris showed pictures of lift station No. 11. The project is essentially complete except for a few minor deficiencies and the installation of a generator at lift station No. 1.

6. Parlee Beach Sanitary Sewer System Improvements and lift station No. 10.

Update

Chris mentioned that Phase 1 is complete and that a pre-construction meeting for Phase 2 will take place shortly. He also mentioned that it would be good practice to test the private potable water wells in the area of construction before construction starts. The general manager and members agreed. The residence on Satinwood will have its sewer service reconnected later this Fall or early winter.

7. Town of Shediac – work on Tipperary Street.

The general manager mentioned that the Town of Shediac has received tenders for the refurbishment of the top portion of Tipperary Street. The Town has accepted the lowest bid by Modern Construction (1983) Ltd. Mentra Consultants Ltd. submitted to the GSSC the tendered cost to replace the sanitary sewer manholes, sewer main, and sewer services to property lines. The general manager mentioned that this is a good opportunity to do the work and recommends that we accept the tendered price.

- 18-55** Moved by: Laura Gallant
 Seconded by: Susan Cormier

That the GSSC proceeds with the replacement of the sanitary sewer system of the top portion of Tipperary Street (part of the Town of Shediac's refurbishment project) at the tendered cost of \$111,040.55 including HST, contingency allowance, and engineering services. This amount will be paid to the Town of Shediac and be paid from our Capital Reserve Fund.

Motion Carried

8. Sanitary sewer – Wayne Street to Stead Lane – private garage

Chris mentioned that he is looking into this and would like more time to make sure that all options are explored before making a recommendation. The general manager and members agreed.

9. Sanitary sewer – Wayne Street to Stead Lane – culvert erosion

The general manager reviewed the recommendation letter from Crandall Engineering dated July 17, 2018. Chris also mentioned that the DELGNB reviewed the proposed work and that an EIA was not required. The general manager proposed that we accept our engineers' recommendation and proceed with the replacement of the culvert and section of sanitary sewer main.

- 18-56** Moved by: Harold McInroy
 Seconded by: Laura Gallant

That Crandall Engineering Ltd proceeds with the replacement of the culvert and section of sanitary sewer main between Wayne Street and Stead Lane as recommended in their letter dated July 17, 2018. The cost of this project to be paid from our Capital Reserve Fund.

Motion Carried

9. NEXT MEETING

The next monthly meeting is scheduled for Tuesday, August 21, 2018, at 7:00 p.m., at the Commission's head office.

10. ADJOURNMENT

The chairperson moved that the meeting be adjourned at 7:50 p.m.

Chairperson