

THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 646, held on

Wednesday, February 7, 2018

at 7:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

Members present:	Roger Caissie, Harold McInroy, Laura Gallant, André Bourque, Marie Ann Cormier, Michelle Gallant-Richards,	chairperson vice-chairperson treasurer secretary member member
Absent:	Stephanie Bernard,	office manager
Also present:	Joey Frenette,	general manager
And:	Chris Gallant,	Crandall Engineering Ltd.

MINUTES

1. CALL TO ORDER

The chairperson, Roger Caissie, called the meeting to order at 6:57 p.m. He wishes a warm welcome to all who are present.

2. APPROVAL OF THE AGENDA

18-08 Moved by: Harold McInroy
Seconded by: André Bourque

That the agenda, dated February 7, 2018, be approved as submitted.

Motion Carried

3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 645, held on Wednesday, January 10, 2018.

18-09 Moved by: Laura Gallant
Seconded by: Marie Ann Cormier

That the minutes of the monthly meeting, meeting No. 645, held on Wednesday, January 10, be approved as submitted.

Motion Carried

4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries and petitions for this meeting.

5. REPORTS

1. Administrative report

The general manager mentioned that the office manager is not present at this meeting and that most of the information for the report would only be updated in another month or two due to the billing period. An administrative report will therefore not be presented at this meeting.

2. General Manager's report

The general manager read his report and answered questions from the members.

- 18-10** Moved by: Marie Ann Cormier
 Seconded by: Michelle Gallant-Richards

That the general manager's report, dated February 7, 2018, be approved as submitted.

Motion Carried

3. General Committee

1. Approval of the minutes of the general committee meeting held on Wednesday, January 10, 2018.

- 18-11** Moved by: Laura Gallant
 Seconded by: André Bourque

That the minutes of the general committee meeting held on Wednesday, January 10, 2018, be approved as submitted.

Motion Carried

4. Report – Town of Shediac representatives

Roger Caissie mentioned that the Green Strategy initiative, a partnership between the Town of Shediac, The BERC, the Village of Cap-Pelé, 2 Chambers of Commerce and the GSSC held a few public meetings and conducted a survey. An environmental consultant is compiling the information and will prepare a report. Harold McInroy mentioned that when it comes to the protection of Parlee Beach and surrounding areas, perhaps the creation of a regional development plan would be better than each jurisdiction having its own development plan. This would require involvement from the province.

5. Report – Beaubassin-est Rural Community representatives

There is no report for this meeting.

6. Report – Pointe-du-Chêne LSD representative

There is no report for this meeting.

7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

6. CORRESPONDENCE

1. There is no correspondence for this meeting.

7. NEW BUSINESS

1. Date for AGM

The general manager recommended Wednesday, April 11, at 6:00pm. The members agreed.

2. Purchase of new truck

The general manager explained that the tender for the purchase of a new ½ ton 4x4 truck closed Wednesday, January 31st, and that not one tender was received. He resubmitted a revised tender on the provincial website and emailed it directly to ten local automobile dealerships. He also proposes that once tenders are received, that they be evaluated by a selection committee formed by himself, an operator, and a member of the board, and that he be authorized to purchase the vehicle selected.

18-12 Moved by: Harold McInroy
Seconded by: Laura Gallant

That the general manager is authorized to purchase a new ½ ton 4x4 truck from the tenders received as per the recommendation of the selection committee. The vehicle will be paid from the capital reserve fund.

Motion Carried

3. Five-Year Plan 2018-2022 (correction)

The general manager explained that he noticed an error in the calculation of amounts of section 3 for the column 2018. He revised the total and presented a corrected copy of the five-year plan 2018-2022 for adoption.

18-13 Moved by: André Bourque
Seconded by: Marie Ann Cormier

That the corrected version of the Five-Year Plan 2018-2022 be approved as submitted.

Motion Carried

8. UNFINISHED BUSINESS

1. Infiltration study

Update

Chris Gallant mentioned that he and the general manager discussed a few locations to install flow meters as we approach spring.

2. Funds / Subsidies

- a) Building Canada Fund

Update

Chris Gallant mentioned that there is no new update for this meeting.

b) Gas Tax Fund

Update

Chris Gallant mentioned that there is no new update for this meeting.

c) Clean Water and Wastewater Fund

Update

Chris Gallant mentioned that the province recently requested that we review our priority one application to see if any changes were warranted. He discussed with the general manager and both agreed that the application is suitable as submitted.

3. Long-term study

Update

Chris Gallant presented a small part of the study by showing a diagram of the Cap-Brulé WWTP and the 100-year projected sea levels. The WWTP would still be fine, but a good part of Cap-Brulé would probably be under water.

4. GTF – Pointe-du-Chêne Sanitary Sewer System Improvements (2017)

a) Contract 1 (Lift Station No. 7 and surrounding piping)

Update

Chris Gallant presented an update with a PowerPoint presentation and pictures. He and the general manager attend regular on-site job meetings with the contractor.

b) Contract 2 (St-John Street piping)

Update

Chris Gallant mentioned that they have received a response from the EIA and they are preparing documents for public viewing for 25 days. A public meeting explaining the project will follow. A final document will then be prepared with questions arising from the viewing and public presentation.

5. CWWF – Lift Station Upgrades (2017)

Update

Chris Gallant presented an update with a PowerPoint presentation and pictures. The project is moving along well.

6. Parlee Beach Sanitary Sewer System Improvements and lift station No. 10.

Update

Chris Gallant mentioned that the tender closed yesterday and the prices submitted are much higher than expected. This was due to the short time allowed for the project completion. The lowest price was submitted by Dexter Construction: \$2,810,099.75 (HST included)

Chris is presently negotiating with Dexter Construction and the DTINB to see if there's a way to lower the price by modifying certain aspects of the contract and/or extending the project deadline.

The general manager explained that once the DTINB and Dexter Construction come to an agreement, the GSSC will have to quickly adopt a motion to approve the project. He recommends that a special meeting by email take place for the adoption of the motion. The members agreed. Michelle Gallant-Richards added that the motion has to clearly show that the DTINB is fully aware of the project scope and timeline and that they will cover 100% of the total cost before the GSSC agrees to the project.

9. NEXT MEETING

The next monthly meeting is scheduled for Wednesday, March 14, 2018, at 7:00 p.m., at the Commission's head office.

10. ADJOURNMENT

The chairperson moved that the meeting be adjourned at 7:43 p.m.

Chairperson