

THE GREATER SHEDIAC SEWERAGE COMMISSION

Monthly meeting, meeting No. 645, held on

Wednesday, January 10, 2018

at 7:00 p.m., in Boudreau-Ouest,

in the Commission's boardroom

Members present:	Roger Caissie, Harold McInroy, Laura Gallant, André Bourque, Marie Ann Cormier,	chairperson vice-chairperson treasurer secretary member
Absent:	Michelle Gallant-Richards, Stephanie Bernard,	member office manager
Also present:	Joey Frenette,	general manager
And:	Chris Gallant,	Crandall Engineering Ltd.

MINUTES

1. CALL TO ORDER

The chairperson, Roger Caissie, called the meeting to order at 7:00 p.m. He wishes a warm welcome to all who are present.

2. APPROVAL OF THE AGENDA

18-01 Moved by: Marie Ann Cormier
Seconded by: Harold McInroy

That the agenda, dated January 10, 2018, be approved as submitted.

Motion Carried

3. APPROVAL OF MINUTES

1. Approval of the minutes of the monthly meeting, meeting No. 643, held on Thursday, December 7, 2017.

18-02 Moved by: Laura Gallant
Seconded by: André Bourque

That the minutes of the monthly meeting, meeting No. 643, held on Thursday, December 7, 2017, be approved as submitted.

Motion Carried

2. Approval of the minutes of the special meeting, No. 644, held by email, on Monday, December 18, 2017.

18-03 Moved by: Laura Gallant
 Seconded by: Harold McInroy

That the minutes of the special meeting, No. 644, held by email on Monday, December 18, 2017, be approved as submitted.

Motion Carried

4. PRESENTATIONS, ENQUIRIES AND PETITIONS

1. There are no presentations, enquiries and petitions for this meeting.

5. REPORTS

1. Administrative report

The general manager presented the administrative report and answered questions from the members.

18-04 Moved by: Marie Ann Cormier
 Seconded by: André Bourque

That the administrative report, dated January 10, 2018, be approved as submitted.

Motion Carried

2. General Manager's report

The general manager read his report and answered questions from the members.

18-05 Moved by: Harold McInroy
 Seconded by: Laura Gallant

That the general manager's report, dated January 10, 2018, be approved as submitted.

Motion Carried

3. General Committee

There is no general committee report for this meeting.

4. Report – Town of Shediac representatives

The general manager mentioned that the Town has plans this year to renew the water main and install storm sewer pipes on Tipperary Street (between Main Street and Pascal Poirier Street). He expressed that given the fact that we are generally subject to inflow and infiltration problems, any street that is refurbished in town should automatically include storm sewer services to all properties (like what new subdivisions are subject to). This would allow houses to connect their drain tiles and sump pumps to the storm sewer service instead of the sanitary sewer service.

5. Report – Beaubassin-est Rural Community representatives

There is no report for this meeting.

6. Report – Pointe-du-Chêne LSD representative

There is no report for this meeting.

7. Report – Scoudouc Road LSD representative

There is no report for this meeting.

6. CORRESPONDENCE

1. There is no correspondence for this meeting.

7. NEW BUSINESS

1. There is no new business for this meeting.

8. UNFINISHED BUSINESS

1. Infiltration study

Update

There is no new update for this meeting.

2. Funds / Subsidies

- a) Building Canada Fund

Update

Chris Gallant mentioned that there is no new update for this meeting.

- b) Gas Tax Fund

Update

Chris Gallant mentioned that there is no new update for this meeting.

- c) Clean Water and Wastewater Fund

Update

Chris Gallant mentioned that the general manager forwarded him an email from the DELGNB stating eligible project expenditures can now be incurred up until **March 31, 2020**, for all approved CWWF projects. Funding recipients are no longer required to meet the original March 31, 2018, deadline or the project extension deadlines approved to date.

3. Long-term study

Update

Chris Gallant mentioned that they are still working on the study.

The general manager requested a motion to indicate that we are going to pay for the long-term study with our operational reserve fund.

18-06 Moved by: Laura Gallant
 Seconded by: Marie Ann Cormier

That the long-term study at an estimated cost of \$86,000 be paid from our operational reserve fund.

Motion Carried

4. GTF – Pointe-du-Chêne Sanitary Sewer System Improvements (2017)

Update

Contract 1 (Lift Station No. 7 and surrounding piping): Chris Gallant presented an update with a PowerPoint presentation and pictures. He and the general manager attend regular on-site job meetings with the contractor.

Contract 2 (St-John Street piping): Chris mentioned that they are in the final stages of the EIA and will go to tender soon. A public open house meeting explaining the project will be held during the tendering process.

Parlee Beach Sanitary Sewer System Improvements: Chris mentioned that they are waiting for the private property owner's lawyer to get the easement signed. They will be ready to go to tender shortly after.

5. CWWF – Lift Station Upgrades (2017)

Update

Chris Gallant presented an update with a PowerPoint presentation and pictures. The project is moving along well.

6. Discipline policy

The discipline policy was reviewed at the general committee meeting.

18-07 Moved by: Harold McInroy
 Seconded by: Marie Ann Cormier

That the discipline policy be approved as submitted.

Motion Carried

7. Position level 1 operator

The general manager mentioned that following the interviews for the position of level 1 operator, the position was offered to Daniel St-Amand and he accepted. Daniel will start employment with the Commission on Monday, January 15, 2018.

8. Environmental emergency – reporting to public

The members have discussed at the general committee meeting and agreed that:

- In addition to emailing a report of incidents to various levels of government, the GSSC will also notify participating municipalities, participating local service districts, and members of the board (their email addresses will be added to the mailing list).

- A copy of the overflow report will be published on our website as soon as possible.
- If we are subject to a significant undiluted wastewater overflow or another serious event, the board members will be notified ASAP so they can meet and discuss appropriate notification.

9. NEXT MEETING

The next monthly meeting is scheduled for Wednesday, February 7, 2018, at 7:00 p.m., at the Commission's head office.

10. ADJOURNMENT

The chairperson moved that the meeting be adjourned at 7:49 p.m.

Chairperson